

MINUTES OF MARTHAM PARISH COUNCIL MEETING
WEDNESDAY 18th January 2017
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM at 7.30PM

Present: Cllrs Bradford, Gates, Henning (part), Hooper (chair), Hurkett, Huxtable, Huke, Starkings, Watson.

Clerk: Sarah Hunt

6 members of the public were also present

1. Co-option.

Mrs Janet Henning was PROPOSED by Cllr Bradford and seconded Cllr Gates.
AGREED.

Cllr Henning signed a declaration of office and joined the meeting.

2. Apologies.

Apologies were received from Cllr Sutton. The Chairman reminded the meeting that a reason should be given to enable Councillors to consider acceptance of apologies.

3. Declarations of personal interest and dispensations for matters on the agenda.

Cllrs Bradford, Starkings and Watson reminded the meeting of their position on the Playingfield Charity.

4. The Minutes of the Parish Council meeting held 14th December 2016 were Proposed as a true and correct record of the meeting Cllr Watson, seconded Cllr Huke and signed by the Chair.

5.

6. Public Forum:

6.1 P C Gary May introduced himself to the meeting. There were 43 calls from the area to the Police over the last month but no major incidents. Members of the public can sign up to Police Information on the internet at:

<https://member.everbridge.net/index/892807736722380#/login>

The SNAP meetings have, historically been held separately for Flegg and Caister, the meeting on 7th March at 7pm will be a joint meeting and is to be held at All Saints Hall, Scratby. Members of the public are welcome.

The current policing priorities are: Youth Anti-Social Behaviour and Rural Speeding.

6.2 Borough Councillor Mary Coleman told the meeting that the Christmas Tree this year was paid for from the Cllrs Ward Budget, and also by the New Wine Church within the village. Next year there may well be no Ward Budget to contribute. The collection for Save The Children on Christmas Eve raised £450.00.

Members raised email concerns with regard to Great Yarmouth Borough Council officers that Borough Councillor Barry Coleman agreed to investigate.

6.3 Concerns were expressed to the meeting with regard to parents parking outside the School and in the adjoining roads. The double yellow lines are effective, and have been enforced, however parking has now become an issue for those slightly further away from the school. Councillors were asked to consider any suggestions that they felt could be made.

7. To receive an update on any matter arising from the minutes;

7.1 Cllrs Hooper and Huke have had a positive meeting with Officers from GYBCo with

Initialled:

40

regard to S106 money and the future developments expected in Martham. Council has been asked to provide a list of recommendations of areas to be delivered for submission to GYBCo. Cllr HUKÉ will draft a list for approval at the next meeting.

CLLR HUKÉ/CLERK

- 7.2 Cllr Starkings reported that the telephone box has been removed and is currently being refurbished.
- 7.3 Land at Hemsby Road. Nothing to report. Next meeting. **CLERK**
8. Village Green.
 - 8.1 Pond retaining wall – The gap may have been caused by an historical car impact. To be repaired. **CLLR HURKETT/STARKINGS.**
 - 8.2 Cllr Hooper reported that the new signage for the pond is on order.
 - 8.3 Land Registry First Tier Tribunal Costs. Cllr Hooper reported that the Applicant has until the 20th January to submit any further comments, with the Parish Council having until the 31st to reply. It was PROPOSED Cllr Hooper and seconded Cllr Watson that if Council has to respond that Mr Chapman be instructed by the Clerk to respond on Council's behalf. **AGREED. CLERK**
 - 8.4 County Court Claim update. Cllr Hooper reported that the court date is the 8th February at 10am at the Great Yarmouth Court. The Clerk will be appearing to represent the Council.
 - 8.5 Fireworks on Green. Clerk to respond confirming that Council has not given permission for any fireworks. **CLERK**
9. Planning.

Decisions made by Great Yarmouth Borough Council;

06/16/0737/F – 33 Thurne Rise – Renewal of PP 06/10/0745/F to allow part of the domestic garage to be used to store garden bird seed in connection with a small home delivery business on a permanent basis. **PERMITTED.**

06/16/0811 – Repps Road (Land South of) – Roundabout and new access Road. Response to be sent confirming that Council positively support the application but would request that the roundabout be structural.
10. Finance.
 - 10.1 Payments totalling £12227.52 PROPOSED Cllr Watson, seconded Cllr Huke – **AGREED.** Income for December £647.75 **NOTED.**
 - 10.2 Up to date bank reconciliation was received by the meeting and signed by the Chair as agreeing.
 - 10.3 The signatories on the Santander account were considered and it was **AGREED** to leave current signatories and remove Brian Wright. **CLERK**
 - 10.4 No donation to be made to AGE UK.
11. Correspondence.

Great Yarmouth Borough Council – proposed removal of telephone boxes. noted.
12. Oak Tree Close Play Area. Next meeting. **CLLR HUKÉ**
13. Land at Hemsby Road – Daisy Close. No information received from Englands Solicitors re: Registration. Noted.
14. Charity/Parish Council Status.

Meeting with Trustees **AGREED** 25th January 2017. Cllrs Gates, Henning and Hooper plus the Clerk to attend. Nicholas Hancox has confirmed in a clear response that the Parish Council is the Custodian Trustee. Next Agenda. **CLERK**

15. Playingfield.
 - 15.1 Telephone Box re-instatement. Trustees to be consulted. CLLR HOOPER
 - 15.2 Brownies to be notified that no shed can be erected until situation clarified. CLERK
 - 15.3 Dog Control Orders – an answer has been received from GYBCo stating that no land in third party ownership has been included in the PSPO orders. To be passed to Trustees.
 - 15.4 Playingfield Lane – Deed of Easement. No update received from Englands Solicitors as yet.
16. Communications
 - 16.1 The revised Welcome Pack was distributed – any comments to Cllrs Hooper and Smith prior to the next meeting please. If no comments are received this will be distributed as presented.
 - 16.2 Update on communications figures. Cllr Smith reported that with no large planning issues social media and the website have been slightly quieter, but that the Council still receives a notable amount of traffic. May Agenda. CLERK
17. Administration.
 - 17.1 To review Committees, Delegates and Representatives. Cllr Hurkett added to Small Works. AGREED
Cllrs Watson, Bradford, Gates and Starkings to form an Appeals Committee to hear an Appeal received with regard to a Freedom of Information request. Cllr Starkings to chair. Meeting to take place on 1st February 2017 at 7.30pm. Committee to bring recommendation to full Council. AGREED.
 - 17.2 Cllr Huke volunteered to be the Parish Council representative to the Village Hall. AGREED
 - 17.3 Clerk to attend LGPS end of year training 8th March 2017. Noted.
18. Personnel
 - 18.1 The meeting received minutes from personnel meeting 4th January 2017. Noted
 - 18.2 The meeting received the resignation of caretaker. Noted.
 - 18.3 To reconsider caretaker vacancy. Next meeting. CLERK
 - 18.4 The meeting adopted the terms of reference of the Personnel Committee as recommended. CLERK
19. Items for Meeting 15th February 2017.
Christmas Tree 2017. Cllr Huke

NEXT PARISH COUNCIL MEETING on Wednesday 15th February 2017 at 7.30pm Community Centre.

Signed:

Dated: 15th February 2017

| EXPENDITURE January 18th 2017 | | | |
|---|----------------|---------------|-------------------|
| | NET | VAT | TOTAL |
| Barcham Trees | £285.00 | £57.00 | £342.00 |
| H M Courts & Tribunals Service | £25.00 | £0.00 | £25.00 |
| Nicholas Hancox Solicitors | £1,080.00 | £216.00 | £1,296.00 |
| Anglia Boiler Maintenance | £78.99 | £15.80 | £94.79 |
| Rodney Scott - December - litter picking | £76.70 | | £76.70 |
| GYB Services (Norse) churchyard cutting | £2,960.00 | £592.00 | £3,552.00 |
| G Y B Services (Norse) grass cutting etc | £3,393.21 | £678.64 | £4,071.85 |
| G & S Stores - martham diy | £2.06 | £0.41 | £2.47 |
| EKS Living Clean - Litter Picking | £124.30 | £24.86 | £149.16 |
| viking direct | £103.86 | £9.77 | £113.63 |
| URM - Glass Recycling | £22.50 | £4.50 | £27.00 |
| Norse Eastern - bin emptying Comm Centre | £40.50 | £8.10 | £48.60 |
| Salaries | £2407.15 | | £2407.15 |
| S Hunt expenses | £19.66 | £1.51 | £21.17 |
| * already paid | | | £12,227.52 |

| Income - December | | | |
|--------------------------|---------|--------|----------------|
| recycling | £179.72 | | £179.72 |
| Interest | £17.46 | | £17.46 |
| B T Refund | £142.14 | £28.43 | £170.57 |
| Community Centre | £280.00 | | £280.00 |
| | | | £647.75 |

| S Hunt - Expenses 18th January 2017 | | | |
|-------------------------------------|---------------|--------------|---------------|
| Community Centre Supplies | £5.19 | £0.24 | £5.43 |
| Gift card | £1.70 | | £1.70 |
| Post Office | £6.45 | | £6.45 |
| Community Centre Supplies | £6.32 | £1.27 | £7.59 |
| | £19.66 | £1.51 | £21.17 |

Initialled: