

MINUTES OF MARTHAM PARISH COUNCIL MEETING
WEDNESDAY 18th February 2015
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM AT 7.30PM

Present: Cllrs Bradford, Gates, Hooper, Hurkett (part), Huxtable, Johnson (chair), Manifold, Smith, Starkings, Watson, Wright.

Clerk: Sarah Hunt

Six parishioners, P C Cook and Cllrs B and M Coleman were also present.

PUBLIC FORUM

- No members of the Public wished to address the Council.
- Cllr B Coleman reported that the Budget meeting had been held at Great Yarmouth Borough Council, and there would be no Ward budget for the next year. That Martham and Thurne were both working with Great Yarmouth Borough Council with regard to the toilets. £140,000 was being saved this year by the closures. Martham will not now close until October. It is deemed by GYBC that it is more cost effective to run them locally. There is the garage income in Martham to offset the rates cost should the Parish Council take over ownership. The refurbishment of the block is necessary. The resolution passed by GYBC was: 'that consultations continue with all interested parties to transfer refurbished rural toilet blocks in the most cost efficient way possible so that it is cost neutral to parish councils. So that all parishes currently with toilet blocks retain at least one in each village.'
- P C Cook reported that there has recently been a spike in crime within the Village. The allotments, boat yards and staithe have all been recently targeted. Significant time and resources have been put into addressing this. The PCSO numbers have now been clarified, and for the year 2015/16 there will be 1 PCSO to cover the rural Flegg villages.
- County Councillor Carttiss had sent apologies to the meeting through the Parish Clerk.

COUNCIL

1. To Consider Apologies for absence.
None.
2. Co-option of Councillor to fill vacancy.
Two applications had been received by the Council, Mrs W Llewellyn and Mr P Hurkett. Following a vote by Councillors Mr Hurkett was elected to Council, duly signed the necessary paperwork, witnessed by the Proper Officer, and he took his place on the Council. Mrs Llewellyn was thanked by the chairman for standing.
3. Declarations of personal interest and dispensations for any items on the agenda.
Cllr Hooper stated that he lived two doors from 5 – 7 Repps Road, and as such would not be taking part in any vote on the Planning Application.
Cllrs Starkings, Watson and Wright – Allotment tenancies.
4. The minutes of the Council meeting held on Wednesday 21st January 2015 were PROPOSED Cllr Bradford and seconded Cllr Starkings as a true and correct record of the

5. meeting, AGREED, they were duly signed by the Chairman. The minutes 17th December - item 1. Election of Chairman. It was PROPOSED Cllr Smith and seconded Cllr Watson that 'Proposed' to be struck out, 'nominated' to be inserted. AGREED.
6. To receive an update on any matters arising from the minutes not covered elsewhere on the agenda. None
7. Finance.
 - 7.1 Payments of £3,760.09 were PROPOSED Cllr Gates and seconded Cllr Bradford. AGREED. Receipts for this month to be made available at next meeting.
 - 7.2 The bank statement and reconciliation were available to the meeting and signed as agreeing.
 - 7.3 Grass cutting Contract 2015-2016. The current contractor is not continuing this year – the Contract is still out, two responses have so far been received. A finance meeting will be called for the 11th March 2015 to make a recommendation once the tenders are all received by the office. **CLERK.**
8. Correspondence.

Norfolk County Council – Citizens Advice Bureau survey re: Funding. Cllrs to respond directly.

Police Connect – Closure of Counter Service. Noted.

Robin Hodds – GYBC – Standards Committee, request for nomination of a Parish Council representative. Cllr Manifold nominated by Cllrs Wright/Smith. **CLERK.**

Broads Authority – Stakeholder Survey Results. Noted.

Santander – Notification of change to Treasurers Account, free banking continues. Noted.

Great Yarmouth Borough Council – Assets of Community Value – notification of change of boundary for application of Victoria inn. Noted.

Martham Boat Dyke Trust – Summary of Trustees Meeting. Noted.

Property Chamber – Land Tribunal – Order from judge. Noted.

Norfolk Constabulary – Manor Farm Barns, report from Crime Prevention Officer. Noted.

NPS Group – Offering Fire Risk Assessments. Noted.

UK Power Networks – Wayleaves on the Green now registered to Parish Council. Noted.

Post Office – confirmation of move to Co-operative. Noted.

NRCC & WNVCA – Notification of merger. Cllrs to respond directly.
9. Planning.
 - 9.1 To consider applications received.

05/15/0032/F – 58a The Green – retrospective application for change of use barn/music studio to one bedroomed dwelling. No comment to be made.

06/15/0025/F – Repps Rd adj 5 & 7 – erection of new 3 bedroomed house. Planning Working Party to visit site and feed back comments to Clerk for submission.

Decisions received from Great Yarmouth Borough Council.

06/14/0814/F – 50 Black Street – erection of single storey front extension – GRANTED.

- 06/14/0825/F – Hall Road (Land Off) – Nine Single Storey Dwellings – REFUSED.
- 9.2 Rural Housing Alliance – this is being looked at again. Next Meeting. **CLERK.**
- 9.3 Planning Policy – Circulated to all Councillors – Security Issues to be added and this to be used as a base for all planning applications.
- 9.4 Neighbourhood Planning. No advantages to a Neighbourhood Plan apparent as yet – September agenda. **CLERK.**
- 9.5 Affordable Housing – Cllr Starkings may have identified a plot of land in the village. Cllrs Hooper, Johnson and Starkings investigating. Next Meeting. **CLERK.**
10. Community Centre.
- 10.1 Streetlights. These are now being erected, and the three that need taking away are due to be removed.
11. Litter Pick. To be held April 25th, 10am on the Green. Prize to be available for best poster, closing date of 1st April to be set. Co-op to be asked if they would like to donate prize. **CLLR JOHNSON.**
Age brackets to be set – approach to be made to Youth Club, Guides, Scouts, both Schools. **CLLR JOHNSON.** Keep Britain Tidy Campaign has ideas. **CLLR JOHNSON.**
12. Footpaths. Clerk confirmed damaged signs were reported.
13. Co-op Car Park. The installation is now ready to go ahead – Matthew Moore to be advised there are bulbs in the area and requested to ensure these are replanted. **CLERK.**
14. Signpost on Village Green.
It was PROPOSED Cllr Huxtable and seconded Cllr Gates that no signpost be erected. AGREED with 1 against, and 1 abstention.
15. Communications.
- 15.1 To receive Notes from Communication Meeting. The website updates are taking place, a ‘report a problem’ page has been added. The newsletter insert is to go onto the noticeboard. A report was made to the meeting over the Facebook user demographic. This is an increasing audience. Oil Syndicate with Anglia Farmers to be forwarded to Clerk. **CLLR MANIFOLD.** To be added to website. **CLERK.**
- 15.2 Update on Vodaphone Sure Signal. Vodaphone have attended the village and undertaken a survey. The paperwork is now being produced for the buildings who will be hosting the boxes.
- 15.3 It was PROPOSED Cllr Smith and seconded Cllr Bradford that draft minutes be published online. AGREED. **CLERK.**
- 15.4 Local Council Award Scheme. Review in September. **CLERK.**
- 15.5 Community Led Plan. A meeting has taken place with Cllr Smith, Charlotte Stannard of the NRCC and the Clerk. The key dates are agreed, with the first public meeting on April 22nd at 7.30pm. This to be promoted. Cllr Smith to try to obtain a stall at the Scarecrow Festival. **CLLR SMITH.**

16. Allotments.

- 16.1 Three quotes have been received for the shed, two at £470 and one at £485.00. It was PROPOSED Cllr Gates and seconded Cllr Huxtable that the Allotment Committee buy the most suitable and erect it to a cost of £150 for installation. AGREED.

17. Village Green.

- 17.1 St Mary's application to run cake stalls. AGREED, however letter to be included reminding that no cars to be parked on the Village Green. **CLERK.**
- 17.2 Moles – Daisy Close. Pest Control man engaged. Cllr Starkings to sort out molehills, do away with bed, and arrange grassing over. **CLLR STARKINGS.**
- 17.3 Reinstatement of connection to pond. Will be undertaken when Siltex added. **Cllr JOHNSON.**
- 17.4 Lighting. Next Agenda. **CLERK.**
- 17.5 Christmas Fayre. Next Agenda. **CLERK.**

18. Administrative Matters.

- 18.1 Grants Policy. It was PROPOSED that the Parish Council adopt a policy not to support any national charities, only local charities or local individuals to be brought to Council. PROPOSED Cllr Johnson, seconded Cllr Starkings. AGREED. **CLERK.**
- 18.2 Clerk & Cllr Bradford to attend NALC Spring Conference at Scratby 13.3.15 £60.
- 18.3 Clerk and Cllr Starkings to attend SLCC Roadshow in Thetford 15.4.15. £158 + VAT.
- 18.4 Clerk to attend VAT Course 30/6/2015 - £75 + VAT.
- 18.5 Clerk to attend Emergency First Aid at Work course £65.00.
- 18.6 Clerks Holiday 27th March – 2nd April 2015.

Items 17.2 to 17.6 all taken as one item – all items approved as agenda PROPOSED Cllr Manifold, seconded Cllr Gates. AGREED.

19. Next Meeting – 18th March 2015

Items for Agenda:
Replacement Trees for the Green.
Willow Tree on the Green

The meeting closed at 8.49pm.

Signed:

Dated: 18th March 2015

EXPENSES 18th February 2015 Meeting

ESPO	£	39.60
NPTP - First Aid Training	£	65.00
FLOGAS	£	135.49
Norse Waste Solutions	£	59.30
Miracle Cleaning	£	145.80
NPTP - Spring Conference	£	60.00
G & S Stores	£	4.18
Viking Stationary	£	227.39
AJS Fisheries and Aquatic Chalks	£	120.00
Berryman	£	52.33
Getmapping - Parish Online	£	67.20
eon	£	305.85
Sarah Hunt - expenses	£	152.59
S Beales - salary	£	126.55
Mark Llewellyn	£	190.53
Sarah Hunt - salary	£	1,310.33
Norfolk Pension Fund	£	426.59
Inland Revenue	£	423.26
TOTAL	£	3,911.99

S Hunt - Expenses 18th February 2015

Postage	£	8.08
Youth Club	£	55.79
Christmas Lights	£	30.00
Cards	£	5.16
Mugs etc - community centre	£	29.26
land registry	£	3.00
HDMI Cable	£	7.00
cleaning comm. Cntr	£	13.30
Batteries	£	1.00
	£	152.59