

**MINUTES OF MARTHAM PARISH COUNCIL MEETING  
WEDNESDAY 17<sup>th</sup> DECEMBER 2014  
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM  
AT 7.30PM**

Present: Cllrs Gates, Hooper, Huxtable, Johnson (Chair), Manifold, Starkings, Watson

1. Election of Chairman.  
One nomination had been received prior to the meeting - Cllr Mark Johnson was proposed Cllr Wright, seconded Cllr Huxtable. AGREED unanimously.
2. To receive the Chairman's declaration of acceptance of office.  
The Declaration of Office was duly signed.

Public Forum

No members of the public were present.

A report had been received from P C Cook – The village had been relatively quiet, a couple of issues had been addressed with sporadic antisocial behaviour from a small number of young people within the village.

The meeting re-opened at 7.36pm

3. To Consider Apologies for absence.  
Cllrs Bradford – illness. Smith – holiday. Wright – alternative commitment. All apologies were accepted by the meeting.
4. Declarations of personal interest and dispensations for any items on the agenda.  
Cllrs Huxtable, Starkings and Watson reminded the meeting of their allotment tenancies.
5. To approve the minutes of the Council meeting held on Wednesday 19<sup>th</sup> November 2014. PROPOSED Cllr Watson, seconded Cllr Starkings that these be accepted as a true and correct record. Signed by the Chairman.
6. To receive an update on any matters arising from the minutes not covered elsewhere on the agenda.
  - 6.1 Bus Service. The Acle Ring and Ride offers a service to the village to link up with the X1 bus at Acle. Times to be circulated to Councillors and put into newsletter. **CLERK.**
  - 6.2 Assets of Community Value. The Kings Arms is now listed, after clarification of the areas concerned the Victoria Inn will be considered in January 2015.
  - 6.3 Co-op car park. Next Agenda – no action as yet. **CLERK.**
7. Finance.
  - 7.1 Payments totalling £7,056.30 were approved, receipts totalling £2,478.72 were noted. PROPOSED Cllr Starkings, seconded Cllr Gates, AGREED.
  - 7.2 Internal Audit Report was received. Noted.
  - 7.3 The bank statements were provided and checked against the reconciliation provided to the meeting. Signed by the Chair.
8. Correspondence.  
057/2014 – Boat Dyke request for Grant. It was PROPOSED Cllr Starkings and seconded Cllr Gates that no donation be made. AGREED. Cllr Watson abstained.  
058/2014 – Norfolk's Big C Cancer Charity request for Grant. It was PROPOSED Cllr

Starkings, seconded Cllr Hooper that no donation be made. **AGREED.**

059/2014 – CPRE Light Pollution questionnaire. Cllrs to reply directly.

060/2014 – Open Spaces Society donation request. **PROPOSED** Cllr Manifold, seconded Cllr Gates that no donation be made. **AGREED.**

061/2014 – Broads Authority Community Forums. Feedback to be sent stating that local knowledge to be used more to present less academic information. **CLERK.**

063/2014 – Age UK donation request. **PROPOSED** Cllr Hooper seconded Cllr Starkings that no donation be made. **AGREED.**

064/2014 – Boat Dyke Trust, November meeting summary. **Noted.**

9. Planning.

9.1 The two applications Hemsby Road/Mushroom Farm. Cllr Hooper provided a suggested response from the Council which was discussed. Additional points raised were: Sewage disposal – Cllr Manifold reported that five tankers are visiting Hall Road daily to take waste away, the system is currently under pressure and not performing. Anglian Water must ensure the pipework is large enough to take the effluent from the site. Surface water could become an issue, the run off pipe failure caused flooding to houses off Cess Road, and only a temporary repair has been effected. Cllr Hooper to discuss with Borough Council. **Cllr HOOPER.**

Meeting to be called with Cllrs Hooper, Huxtable and Manifold to consider drafting letter to contractor. **Cllr HOOPER.** Next Agenda. **CLERK.** These applications have not yet been made.

9.2 Decisions made by Great Yarmouth Borough Council:

06/14/0688/F – The Barn, Cess Rd – variation of Condition to allow annex for family member. **GRANTED.**

06/14/0688/F – 2 Aspen Close – Proposed Conservatory. **GRANTED.**

06/14/0691/F - Land off Sycamore Avenue – variations of conditions relating to access road, surface water and hedge. **GRANTED.**

9.3 Possible S106 projects.

Cllr Gates reported that the Playingfield Committee are happy to make over sufficient land to build changing rooms onto the Community Centre building if funding was available. Clerk to approach Freethorpe and see how their development was funded. **CLERK.**

Letter to Cricket Club to commend their success and express that it is excellent that so many young people within the village are engaged in the sport. **CLERK.**

10. Committees, Delegates and Representatives.

This had been updated following the resignation of Cllr Murrant. Membership was agreed as circulated.

11. Community Centre.

11.1 Shed purchase – Cllrs Gates, Starkings and Watson had cut out and levelled the base and laid this to concrete. The shed is due for delivery on 2<sup>nd</sup> January 2015. A retaining wall is to be constructed around the shed. It is coming in within budget.

12. Footpaths.

12.1 FP1- see attached. The Council has no objections to this. **CLERK.**

13. Martham Public Toilets. Ownership of these is being made to the Parish Council by Great Yarmouth Borough Council. If the Parish Council does not take over ownership

they will be offered to local businesses. If no one takes them over they may well close. Costings have been provided. Questions are still unanswered over the tenancy of the garages, possible funding, legal costs. There will be no concurrent functions money to assist running costs, there will be no restrictions on the use of the building once ownership is transferred. It was PROPOSED Cllr Starkings, seconded Cllr Manifold that the Council agree to take them over in principle, subject to a satisfactory response to the outstanding questions. **CLERK.**

14. Parish Partnership Scheme. The meeting did not want to pursue any of the options over speed cameras.
15. Signpost on Village Green. Cllr Hooper reported. This is not looking promising after discussions with Great Yarmouth Planning. Official response anticipated before next meeting. Next Agenda. **CLERK.**
16. Affordable Housing. Planning committee to explore. Next Agenda. **CLERK.**
17. Communications.
  - 17.1 Update on Vodaphone Sure Signal. Cllr Hooper reported that Martham was through the first round of selection. Next Meeting. **CLERK.**
  - 17.2 Printer. It was PROPOSED Cllr Manifold and seconded Cllr Gates that a leased machine be obtained. **AGREED.** Clerk to explore more quotations – Three quotes, check with Great Yarmouth Borough Council, Espo. Next meeting. **CLERK.**
18. Allotments. Cllr Starkings reported. There is still a slight pest problem on the allotments, but great inroads have been made. The allotment with the wood storage issue is not being renewed, but additional time has been agreed for clearance. **CLERK.**
19. Personnel.

To note the Clerks Holiday: 1<sup>st</sup> to the 5<sup>th</sup> June. Noted.
20. Village Green.
  - 20.1 Reinstatement of connection to pond. Cllr Johnson reported that no foul water waste is now getting into the system, this has been monitored. Connection to pond now being explored. **Cllr JOHNSON.** Next meeting. **CLERK.**
  - 20.2 Land Registry Case. Cllr Johnson reported that the statement needed to be submitted by 29<sup>th</sup> December 2014. The Clerk was trying to build a timeline of occupation of The Shop, 17 and 17a The Green. It was AGREED that a letter be put into the Mercury. The British Library may have copies of the electoral role. **CLERK.**
  - 20.3 Tree Lights. Cllr Johnson reported that the lights were on. Options to be considered for next year, ie floodlights – February meeting. **CLERK.**
  - 20.4 Village Sign. It was PROPOSED Cllr Huxtable and seconded Cllr Hooper, that Fiona Davies be awarded the work. **AGREED. CLERK.**
  - 20.5 To consider Circus Tyanna visit. This was AGREED. **CLERK.**
21. Next Meeting – 21<sup>st</sup> January 2015  
Items: Communication with Parishioners.

Signed:

Dated: 21<sup>st</sup> January 2015

17 <sup>th</sup> December 2015 - Payments	TOTAL
Norfolk County Council - allotment rent	£ 420.00
E E Green & Son	£ 139.99
ESPO	£ 321.29
Sarah Hunt - expenses	£ 240.90
Pauline James	£ 104.00
Colin Smith Memorials	£ 1,500.00
Vantech Media - website hosting	£ 90.00
Berryman recycling	£ 27.12
Flogas	£ 135.49
A A Joinery	£ 715.20
Mr Vivian Chapman QC	£ 200.00
Miracle Cleaning	£ 116.64
G & S Stores	£ 13.61
SSAF Window Films	£ 19.20
Anglian Water	£ 209.82
Steven Beales - caretaker	£ 115.50
Mark Llewellyn	£ 190.73
Sarah Hunt - salary	£ 1,274.16
Norfolk Pension Fund	£ 412.17
Inland Revenue	£ 187.51
Inland Revenue	£ 210.60
Tony Gates - SHED	£ 213.43
Silverton Aggregates	£ 151.18
NORSE	£ 47.76
	<b>£ 7,056.30</b>

INCOME - 17th December 2014

Recycling	£177.84
Gym	£1,097.90
Youth Club	£722.24
momentum grant	£300.74
comm centre hire	£90.00
scouts	£90.00
	<b>£2,478.72</b>