

MINUTES OF MARTHAM PARISH COUNCIL MEETING
WEDNESDAY 17TH SEPTEMBER 2014
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM AT 7.30PM

Present: Cllrs Bradford, Gates, Hooper, Huxtable, Johnson, Murrant (Chair), Starkings, Watson. Clerk: Sarah Hunt
Three parishioners and Cllrs B and M Coleman were also present. P C Cook sent apologies.

PUBLIC FORUM

Nothing to report.

COUNCIL

1. Co-option of Councillor.

V Smith was unanimously co-opted to the Council.

1.1 Initial Councillors Training £40.00 was PROPOSED Cllr Murrant, seconded Cllr Huxtable and AGREED.

2. Apologies for absence.

Councillor Manifold – boating. Councillor Wright – Illness. Accepted by the meeting.

3. Declarations of personal interest and dispensations for any items on the agenda.

Councillors Huxtable, Starkings and Watson – allotment tenancy. Councillor Smith drew the meetings attention to her residential proximity to the Mushroom Farm development.

4. The minutes of the Council meeting held on 16th July 2014 were agreed and duly signed by the Chairman as a true and correct record.

5. There were no matters arising from the minutes.

6. Finance.

6.1 Insurance renewal – quotation received £1,711.52. PROPOSED Cllr Gates, seconded Cllr Bradford – AGREED.

6.2 To receive the minutes of the Finance Meeting 23rd July 2014. NOTED.

6.3 Next finance meeting to be rescheduled to 8th October 2014. NOTED.

6.4 To receive the completed external audit. No comments made. NOTED.

6.5 To consider inviting Grant Applications for 2014/15. PROPOSED Cllr Murrant, seconded Cllr Hooper that an invitation to be issued to Village Hall, Playingfield Trust and Church 'subject to funding being obtained from GYBC. **CLERK.**

6.6 Payments as attached totalling £7,830.35 were AGREED, PROPOSED Cllr Watson, seconded Cllr Bradford - income of £3,782.23 was NOTED.

6.7 Bank statements were signed by the Chairman as agreeing to reconciliation provided.

7. Youth Club.

Mr M Llewellyn made a presentation to Council. The Youth Club attendance is improving after a slow start. The younger age group is better attended than the older. There is lots of good work taking place, and the Youth Leader is going into the High School to encourage more attendance.

Donations have been received from the Boat Dyke Trust - £714.99 and the Martham Community Association £500.00. Thanks were extended to both organisations. Move volunteers are needed. The group is planning a family Halloween disco and activities alongside a Bar B Q and all Parish Councillors are very welcome – Mr Llewellyn expressed his thanks to the Parish Council for their support, and asked that he be allowed to undertake outreach work in the village away from the Youth Club. This was AGREED unanimously.

8. Correspondence.

040/2014 Norfolk Fire and Rescue Centre, application for donation.

PROPOSED Cllr Huxtable, seconded Cllr Gates that none be made.

044/2014 Steve Shaw Request for support re: Parish Council's right to sell electricity. It was PROPOSED Cllr Murrant and seconded Cllr Bradford that an email be sent supporting this.

045/2014 – It was noted by the meeting that Persimmon Homes are making a public exhibition next Wednesday with regard to the proposed development on the Mushroom Farm Site.

9. Planning.

9.1 06/14/0427/F – 154 Repps Road – single storey rear extensions. No comment made.

06/14/0468/F – 33 Rollesby Road – renewal of change of use, domestic garage to dog grooming salon. No parking issues reported, already in use for one year. No comment made

The Parish Office has received correspondence with regard to the land opposite the Dr's surgery on Hemsby Road, a potential 125 homes currently under consultation. Plans available from the Clerks office.

The Core Strategy is due to be finalised early next year at Great Yarmouth and speculative applications are being submitted prior to this being achieved.

9.2 To receive and agree a response to email from Mr M Huke. It was PROPOSED Cllr Murrant and seconded Cllr Bradford that a response be sent as drafted, amended to include the information now available with regard to the application on Hemsby Road. **CLLR HOOPER.**

10. Neighbourhood Plan.

This was postponed from last February – until GYBCo Core Plan finalised nothing can be decided. Next February Agenda. **CLERK.**

11. Housing Federation.

Withdrawn.

12. Boat Dyke Trust.

12.1 To receive a summary of the Trustees meeting 8th August 2014.

NOTED.

12.2 The Boat Dyke Trustees have all signed a declaration stating their compliance with regulations. PROPOSED Cllr Murrant, seconded Cllr Starkings that Trustees can be automatically re-appointed for a second term by the Boat Dyke Trust.

13. Litter.

Posters have been displayed in the village. Cllr Johnson to discuss competition with Youth Worker. Prizes to be discussed. Litter pick to be undertaken again next Spring. Next Meeting. **CLLR JOHNSON/CLERK.**

14. Playingfield Charity.

- 14.1 Cllr Gates was confirmed as a Trustee on behalf of the Parish Council in place of Cllr Wright – Cllr Wright was thanked for all of his hard work on the Charity.
- 14.2 Installation of a paper bank adjacent to the bottle bank on Playingfield Lane – permission has been received from the Playingfield Trust to site this. It was AGREED that the Clerk pursue this, if it is a cost neutral exercise to obtain banks in that location. PROPOSED Cllr Murrant, seconded Cllr Bradford. **CLERK.**

15. Community Centre.

- 15.1 To consider the purchase of a shed. Cllr Gates reported to the meeting. It was PROPOSED Cllr Hooper and seconded Cllr Watson that a shed be obtained to a maximum cost of £1500. **AGREED. CLLRS GATES/JOHNSON**

16. Footpaths.

- 16.1 That the Strimmer be used for footpath cutting as necessary by Councillors was PROPOSED Cllr STARKINGS, seconded Cllr Gates – AGREED by all present except Cllr Huxtable.

17. Assets of Community Value.

It was PROPOSED Cllr Hooper and seconded Cllr Murrant that the Kings Arms and Queen Victoria Public Houses be added to the register of Assets of Community Value. **Cllr HOOPER/CLERK.**

18. Affordable Housing.

October Agenda – **Cllr HOOPER/CLERK.**

19. Older residents.

Cllr Manifold absent – next agenda. **CLERK.**

20. Communications.

- 20.1 Update on Streetlife. To action. **Cllr SMITH.**
- 20.2 Facebook. It was PROPOSED Cllr Smith and seconded Cllr Murrant that the Parish Council have a noticeboard page on Facebook. **AGREED. Cllr SMITH**
- 20.3 Twitter. To be revisited after Streetlife and Facebook trialled.
- 20.4 Website. Presentation by Cllr Hooper who was thanked for his hard work. The old one has been taken down and the new one is now live.

21. Signpost on Village Green.

October meeting. **Cllr HOOPER/CLERK.**

22. Allotments.

- 22.1 That the Strimmer be used as necessary by Councillors was PROPOSED Cllr STARKINGS, seconded Cllr Gates – AGREED by all present.
- 22.2 To consider the erection of a noticeboard £596.00. PROPOSED Cllr Huxtable, seconded Cllr Murrant – AGREED. **CLERK.**
- 22.3 Cllr Murrant volunteered to join the allotment committee. If any other member feels able to spare the time please contact the Clerk.

23. Policies.

- 23.1 Youth Club - Child protection policy for adoption – available from clerk.
- 23.2 Youth Club – Complaints Procedure for adoption – available from clerk.
- 23.3 Youth Club – Aims for adoption – available from clerk.
- 23.4 Standing orders – to remove item 3l.
All taken together – PROPOSED Cllr Murrant, seconded Cllr Watson and AGREED as submitted. **CLERK.**

24. Village Green.

- 24.1 Litter Bin – Cllr Murrant to explore alternative solutions. **Cllr MURRANT** October Meeting. **CLERK.**
- 24.2 Disconnection from silt filter. PROPOSED Cllr Watson, seconded Cllr Bradford that the chamber be pumped empty – anticipated cost £120. **AGREED. Cllr JOHNSON.**
- 24.3 Pond aerator. Next Meeting. **Cllr JOHNSON/CLERK.**
- 24.4 Village Sign. Quotations to be obtained. **CLERK.**

25. Items for next agenda, meeting to take place on Wednesday 15th October 2014.
None.

Signed:

Chairman

15th October 2014

26/9/14

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EXPENSES September 17th

Parish Magazine - chairmans report	£ 144.00
National Allotments Ass. Membership	£ 66.10
Secret Gardens - July	£ 656.00
Viking Direct	£ 197.51
Berryman	£ 187.97
G & S Stores	£ 40.21
Norfolk RCC - membership Fuel	£ 60.00
Miracle Cleaning	£ 138.00
Norse Waste Solutions	£ 35.82
Mrs S Hunt - expenses	£ 175.71
Steven Beales	£ 115.50
Mrs Sarah Hunt	£ 1,221.59
Mr Mark Llewellyn	£ 190.53
Inland Revenue	£ 366.08
Norfolk Pension Fund	£ 391.24
anglian water (community centre)	£ 93.78
NPTP - training Vick Smith	£ 40.00
Viking Direct	£ 116.23
G & S Stores	£ 26.63
Acle Garden machinery	£ 335.00
secret gardens - august	£ 586.00
Steven Beales - september	£ 115.50
sarah hunt	£ 1,221.79
mark llewellyn	£ 190.73
Inland Revenue	£ 365.68
Norfolk Pension Fund	£ 391.24
Berryman	£ 122.11
Norse Waste Solutions	£ 23.88
Miracle Cleaning	£ 111.36
Sarah Hunt - expenses September	£ 104.16
	£ 7,830.35

INCOME -

ipad user	£10.00
gym	£622.05
youth club	£175.00
room hire	£40.00
scouts	£30.00
grant	£1,125.00
gym	£678.60
hall hire	£280.00
youth club	£140.00
Recycling	£681.58
	£3,782.23

S Hunt - Expenses 14th August 2014

Lidl - bar b q + community centre	£ 95.19
co-op - bar b q plates etc	£ 13.93
Tesco - liquid soap	£ 1.88
Bar B Q - lathams	£ 4.99
Tuck shop	£ 5.07
Raffle Tickets - newsagent	£ 1.25
envelope	£ 0.90
Postage	£ 8.45
Community centre	£ 7.70
Co-op - tuck shop	£ 6.00
lathams - youth club (£45 repaid by Mark L)	£ 6.94
tesco - tuck shop	£ 19.45
water - tuck shop	£ 3.96

£ 175.71

S Hunt - Expenses 17th September 2014

tesco - tuck shop	£ 32.00
tesco - tuck shop	£ 35.86
lathams - tuck shop	£ 13.31
Home secure	£ 19.99
poundland - pens	£ 3.00

£ 104.16