



MINUTES OF MARTHAM PARISH COUNCIL MEETING

Wednesday 17th May 2017 at 7.30pm

Parish councillors present: Cllr Bradford, Gates, Henning, Hooper (Chair), Hurkett, Huxtable, Smith, Starkings, Sutton.

Clerk: Mrs S Hunt.

5 members of the public were present.

1. ELECTION OF CHAIRMAN.

Cllr Paul Hooper was PROPOSED Cllr Huxtable, seconded Cllr Bradford and elected to the Chair. The Chairman signed a declaration of office.

2. ELECTION OF VICE-CHAIRMAN.

Cllr Colin Starkings was PROPOSED Cllr Gates, seconded Cllr Hooper and elected as Vice-Chair.

3. ATTENDANCE

Apologies were received and accepted from: Cllr Mike Huke, domestic emergency and Cllr Terry Watson, alternative engagement.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs Bradford and Starkings reminded the meeting of their Trusteeship of the Martham Coronation Recreation Ground Trust.

Cllr Sutton reminded the meeting he is a Trustee of the Norfolk Playing field Trust.

5. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 19th April 2017 were PROPOSED Cllr Sutton and seconded Cllr Starkings as a true and correct record of the meeting and signed by the Chair.

6. PUBLIC FORUM

6.1 County Councillor Haydn Thirtle was congratulated on his recent election and welcomed to the meeting.

District Councillor Barry Coleman reported that District Council has moved from the cabinet to the committee system of governance. Currently there is considerable difficulty at District level financially as funding for Borough Councillors from Central government is changing with alternations to the Rate Support Grant from Central Government which supplemented deprived areas. This is now changing and will be gone by 2020.

There is funding available from Central Government through the 'new homes bonus' – allowing the Council tax to be kept for five years – the more houses built, the more income for District.

If planning applications are refused at District Level, and are successful on appeal, the District Council does not receive the New Homes Bonus.

There is also difficulty with the identified five year supply within the Borough.

Other income is coming on line, with Councils being able to keep all of the business rates – taking it all into account Borough has shortfall of around £2 million by 2020 out of a budget of £8 million.

There are no ward budgets this year for Councillors.

In September of this year there will be a full postal vote/consultation on whether the Borough should remain as it is, electing one third of its members at each election – or whether it should move to a four year cycle of complete replacement.

The consultation is non-binding, and Councillors will take the final vote. Two thirds need to be in favour to change the current system.

The Planning Committee is currently looking at the pros and cons of Section 106 money versus Community Infrastructure Levy money.

The enforcement officer has been out to the signage on the new kebab shop, and will be issuing a letter in due course to the owner of the old Mace Shop to tidy the site.

- 6.2 In response to questioning the Clerk notified the meeting that verge cutting was in hand throughout the County, and all areas should be cut by Mid-June.

7. MATTERS ARISING – TO RECEIVE UPDATES.

- 7.1 Lloyds Account opening. The account has been incorrectly opened by Lloyds as a business account, which would attract charges. A complaint has been made. Lloyds have been asked to commute the account to a Treasurers Account as the application.
- 7.2 Binding of minutes. These have been collected and will be taken to the Archive Centre.
- 7.3 Smee – noted that grass clearance is booked, sign obtained, bench in hand.

8. COMMUNITY CENTRE

- 8.1 Telephone Box/Scoreboard update. The scoreboard is wired in and finished.
Cllr Bradford to see if it is possible to site the telephone box adjacent to the scoreboard so that the defibrillator can be sited adjacent to the new building. CLLR BRADFORD
Cllr Hooper to investigate training necessary. CLLR HOOPER
- 8.2 Gym – Notice received from ECH of service termination 31st May 2017.
Alternative provider in place – GoGeronimo and partners are going to continue the provision. It was AGREED that they pay the same rental of £100/week.
- 8.3 The email from Martham Coronation Recreation Ground Trust requesting that the Parish Council 'continue using and running the community centre..... cover all costs of the community centre and its grounds'. This was AGREED subject to the clarification that the grounds constitute the fenced area. CLERK

9. CORRESPONDENCE

Scarecrow Festival - email. New organisers needed from 2019. September meeting. CLERK
GYBCo – confirmation that Council has membership of the Norfolk Playingfield Association. Noted.
Norfolk Accident Rescue Service – request for donation. NOT AGREED.
It was AGREED by the meeting that all requests for donations be reviewed by the Chair and Clerk against the adopted Council policy and only those that meet criteria are brought to the meeting.
Norfolk Co. Co. email. Response re: Rural Demonstration Project Sites. Current site inspection taking place with a view to replacing trees winter 2017/18.
St Mary's Church. Refund of part of donation towards Church Hall available. It was AGREED by the meeting that Cllr Hooper discuss the possibility of this money being made available to Council to put towards a commemorative bench in the churchyard. CLLR HOOPER

10. PLANNING

- 10.1 To consider the adoption of a 'Pre-Planning Policy. July Meeting CLLR HOOPER
- 10.2 To consider applications received from GYBC for comment;

- 10.3 To receive notification of decisions taken by GYBC;
 06/17/0120/CU – 25 White Street, Martham, NR29 4PQ. Change of use to vehicle repairs and car sales and MOT testing station. GRANTED.
 06/17/0109/F – 19 Willow Way, Martham, NR29 4SB. Sub division of plot and construction of one bedroom bungalow. GRANTED.
 06/15/0673/O – Martham East Broiler Farm, Rollesby Road, Martham, NR29 4SQ. Erection of up to 55 dwelling houses with associated open space and infrastructure. GRANTED.
 06/17/0110/F – 3 Holly Close, Martham, NR29 4SA. Construction of rear conservatory. GRANTED.
 06/17/0185/F – 43 Staithe Road. Cladding of existing main house. Demolition of existing flat roof garage and construction of new pitched roof double garage. GRANTED.
- 10.4 Draft Broads Landscape and Landscaping Guide Consultation. Councillors to respond directly.
- 10.5 Planning enforcement are currently investigating two possible breaches within the Parish – the signage on the Kebab Shop adjacent to the Village Green and a caravan which has been installed at West Cottage, Hemsby Road.

11. ADMINISTRATIVE MATTERS

- 11.1 Website Hosting. The new website is running at a cost of £49.99 per year, the change has been made necessary as the previous site was hosted by Norfolk Association of Local Councils. The Chairman expressed this thanks to Cllr Smith for the amazing amount of work
- 11.2 Communications Report. July meeting.
- 11.3 The Calendar of Meetings 2017/18 was agreed as presented.
- 11.4 Committees, Delegates and Representatives agreed as draft submitted with the removal of Cllr Sutton from Police Liaison replaced by Cllr Hooper. Removal of Anglia Water – no role to fulfil.

12. FINANCIAL MATTERS

- 12.1 The Bank Reconciliation as at 31.4.17 was received and signed by the chairman and the current balance of £ 120,838.44 was noted by the meeting.
- 12.2 Previously circulated expenditure of £4339.06 £4was AGREED by the meeting, with four additional payments: Peartree Binding £70, ESPO £40.80, Cllr Smith – refund £49.99, Konica Minolta £242.30. To note April receipts £66540.10 noted.
- 12.3 The Income and Expenditure analysis 2016/17 was received by Councillors and signed by the Chair.
- 12.4 A request for £250 from the Gardening Club was AGREED.
- 12.5 Minutes of Finance Committee were received and noted.
- 12.6 Terms of Reference for Finance Committee as recommended were AGREED.

13. PERSONNEL

- 13.1 Minutes of Personnel Committee were received and noted.
- 13.2 It was AGREED to delegate to interviewing Councillors authority to appoint the Caretaker as recommended by the Committee.

14. POLICIES

- To agree;
- 14.1 Social Media Policy. To accept as presented PROPOSED Cllr Hooper, seconded Cllr Huxtable. AGREED.

14.2 Communications Protocol for Press and Media. To accept as presented PROPOSED Cllr Hooper, seconded Cllr Huxtable. AGREED.

15. BUS SHELTERS.

15.1 It was AGREED to accept the quotation for cleaning by pressure washing 3 bus shelters made by OddBods cleaning at a cost of £120.00 plus VAT..

15.2 The bin at the Somerton Rd bus shelter will be replaced shortly. Noted.

16. COMMEMORATIVE BENCHES.

To consider placing a bench in the churchyard. Cllr Hooper to discuss with Church representatives.

Next meeting.

CLERK

17. FOOTPATHS

17.1 To receive notification from the Planning Inspectorate – Rejection of Modification for Martham Footpath No. 1. Noted.

18. RECYCLING

18.1 To receive notification that the rate for recycling credits 2017 – 18 will be £56.89/tonne. Noted.

18.2 To consider current textile provision and alternative providers. The Clerk has approached a number of Companies amid concern over the drop of income provided by the banks. To date response has been poor – next meeting.

CLERK

19. ITEMS FOR NEXT AGENDA

Next meeting Wednesday 21st June 2017.

No items were put forward.

The meeting closed at 9.17pm.

Signed:

21st June 2017

EXPENSES 17th May 2017			
	NET	VAT	TOTAL
rodney scott	£373.00		£373.00
pauline james internal audit	£112.00		£112.00
prs - community centre licence	£132.52	£26.50	£159.02
julie beales	£119.35	£23.27	£142.62
PPL - community centre licence	£122.02	£24.40	£146.42
Anglian Water - Allotments	£98.99		£98.99
Anglian Water - community centre	£73.94		£73.94
information commissioner	£35.00		£35.00
rodney scott	£205.20		£205.20
norse eastern bins	£40.90	£8.18	£49.08
Salaries	£2278.56		£2278.56
Bobby Dazzlers	£90.00		£90.00
G & S Stores	£32.72	£6.55	£39.27
Anglia Boiler Maintenance	£78.99	£15.80	£94.79
viking direct	£21.90	£4.96	£26.86
eks litter picking	£101.84	£20.37	£122.21
espo	£147.82	£29.55	£177.37
konica minolta	£75.48	£15.10	£90.58
sarah hunt (expenses)	£62.18	£8.99	£71.17
Pear Tree Binding	£70.00		£70.00
ESPO	£34.00	£6.80	£40.80
V Smith – refund web hosting	£49.99		£49.99
Konica Minolta	£201.92	£40.38	£242.30
	£4,558.32	£230.85	£4789.17

Bold already paid April 2017

S Hunt - Expenses 17th May 2017			
Travis Perkins - manhole lid	£31.93	£6.39	£38.32
diy - lettering - allotments	£8.00	£1.60	£9.60
postage	£1.27		£1.27
lathams - cleaning	£4.98	£1.00	£5.98
engraving	£10.00		£10.00
land registry	£6.00		£6.00
	£62.18	£8.99	£71.17
Income - April			
interest			£10.09
recycling			£373.41
precept/concurrent functions/grant			£65,200.00
scarecrow festival			£806.60
comm centre			£150.00

£66,540.10

