

MINUTES OF MARTHAM PARISH COUNCIL MEETING
WEDNESDAY 16th November 2016
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM at 7.30PM

Present: Cllrs Bradford, Gates (part), Hooper (chair), Hurkett (part), Huxtable, Huke, Smith, Starkings, Sutton, Watson, Wright.

Clerk: Sarah Hunt

5 members of the public were also present

Cllr Hooper notified the meeting that Cllr Brian Wright had resigned after many years' service to the Council and so another vacancy had arisen.

1. Co-option.
There were two vacancies and three candidates.
Tony Gates was elected and signed a Declaration of Office Form.
Paul Hurkett was elected and signed a Declaration of Office Form.
2. Apologies.
County Councillor Carttiss and P C Cook had both sent apologies to the meeting.
The meeting AGREED a dispensation request from Cllr Huxtable with regard to allotments to be valid until May 2020. Cllr Huxtable to be able to join in discussions and voting on matters pertaining to the Allotments excepting those in regard to rent setting.
3. The minutes of the Parish Council meeting held 19th October 2016 were AGREED as a true and correct record of the meeting and signed by the Chairman. PROPOSED Cllr Watson, seconded Cllr Bradford.
4. Public Forum:
P C Cook reported by email that the village was relatively quiet at the moment. The interview process for his replacement is complete, and contact details will be forwarded in due course.
Borough Councillor Coleman reminded the meeting that the direct line to report street lights to Great Yarmouth Borough Services is 01493 742194.
5. To receive an update on any matter arising from the minutes;
 - 5.1 Meeting with CAN to discuss Playingfield Charity status. Cllr Hooper reported that an initial meeting had taken place, and further research was in hand. December meeting. CLERK
 - 5.2 Easement over Playingfield Lane. Clerk reported no news as yet.
 - 5.3 Oak Tree Close Play Area. Cllr Huke reported a meeting was due Friday 18th November.
 - 5.4 Meeting with Dean Minns. Cllr Huke reported that there had been technical issues with emails getting through. This had now been rectified and a meeting is being pursued.
6. Village Green.
 - 6.1 Small Claims Court update. Mediation did not take place due to unforeseen circumstances with the defendants Solicitor. This has now been automatically referred to Norwich Court.
 - 6.2 Pond – update from last meeting. Cllr Starkings PROPOSED that a preliminary application be made for Partnership funding, seconded Cllr Watson and AGREED. CLERK

The correct Highways team were looking at the possible solutions and would come back in due course so currently no costings are available.

- 7.3 Draft signs – Waitings Lane. Cllr Sutton circulated a draft sign. It was PROPOSED that an A3 sign as draft, losing the bottom text, with blue on white, standardised to Martham Parish Council text be ordered and posted at Waitings Lane and by the Incline. Seconded Cllr Hurkett and AGREED. CLERK
- 7.4 Land Registry First Tier Tribunal – costs. The respondent has been given until 5pm on the 25th November 2016 to reply, the Parish Council then has until 5pm on the 9th December.
7. Planning.
- Applications received from Great Yarmouth Borough Council;
06/16/0623/F + 06/16/0624/LB The Rectory, 68 Black St—Replace single window on ground floor to keep with the age and style of the building. No comment to be made.
Applications decided by Great Yarmouth Borough Council/ Broads Authority;
06/16/0635/F—Martham Primary and Nursery School. Installation of a Coniston wall mounted canopy system. GRANTED
06/16/0570/F—2 Helen Avenue—Proposed Single Storey Extension. GRANTED.
Tree preservation Order—Trees on land at No.5 Alder Avenue, Martham. Noted
Application to be considered by Development Control Committee on Wed 16th November—06/16/0415/CU—Change of use from B1 (business) to A1 (shops) A2 (financial and professional) A3 (food and drink) and A5 (hot food take away) - 9 The Green Martham.
8. Finance.
- 8.1 Payments totalling £9,931.86 PROPOSED Cllr Starkings, seconded Cllr Huke, noted income for October £935.25. Clerk advised Councillors there was an unknown sum received of £101.60 which may need refunding in due course.
- 8.2 Bank Reconciliation was signed by the Chairman as balancing showing a total on hand at 3rd October of £87,479.02.
- 8.3 Finance meeting rescheduled from 15.11.16 to Wednesday 7.12.16. NOTED.
- 8.4 Local Government Finance Settlement Consultation – NALC response. Cllr Huke PROPOSED that a letter be sent to MP Brandon Lewis endorsing the response from NALC. Seconded Cllr Hooper. AGREED. CLERK.
9. Correspondence.
- Flegg High invitation to Councillors to presentation evening. Noted.
Great Yarmouth Borough Council – Invitation to resilience workshop. Noted
Norfolk Parish Training Partnership – Notification of future service provision. Noted
British Telecom – Consultation over removal of telephone box. No response.
Norfolk alc – notification of AGM. Noted.
10. Community Centre.
- 10.1 Tree in Grounds. Removal quotation of £66.56 (+VAT) for removal and £66.56 (+VAT) to remove stump. PROPOSED Cllr Hooper, seconded Cllr Huxtable. CLERK
Tree Risk Assessment. Next meeting. CLERK
Cllrs Hooper and Huxtable to review locations for replacement trees on Village Green. Cost for replacement of all three to be IRO £300.00. AGREED
11. Administration.
- 11.1 It was AGREED that the Clerk attending SLCC Practitioner’s Conference 2017. PROPOSED Cllr Hooper, seconded Cllr Smith.
- 11.2 Committees, Delegates and Representatives.
Cllrs Hurkett and Gates to join Finance.
All others next meeting. CLERK

12. Phone Box/Defibrillator.
Letter to be sent to contractor to ascertain date of removal.
13. Neighbourhood Plan.
Council received a report detailing the extensive work involved and the small benefit to be received. PROPOSED Cllr Sutton and seconded Cllr Huke that Council does not proceed with this at present. AGREED
Cllr Huxtable to draft a letter to the DCLG/Brandon Lewis detailing the shortcomings of the scheme. Next meeting. Cllr HUXTABLE/CLERK
14. Youth Club.
 - 14.1 Cllr Huke reported to the meeting regarding possible future plans. The recommendation to Council is that the Club could not be run on a volunteer basis. Cllrs continue to explore the possibility of private contractors providing the contract. February meeting. CLERK
15. War Memorial.
Confirmation received from Historic England that the memorial is now Grade II Listed.
Noted
16. Items for Meeting 14th December 2016.
Communications report. Cllr Smith

NEXT PARISH COUNCIL MEETING on Wednesday 14th December at 7.30pm Community Centre.

The meeting closed at 8.45pm.

Signed:

EXPENDITURE November 16th 2016			
	NET	VAT	TOTAL
Sarah Hunt - expenses	£178.83	£6.66	£185.49
Norse - bin emptying	£39.00	£7.80	£46.80
Berryman - glass recycling	£45.00	£9.00	£54.00
flogas	£134.85	£6.74	£141.59
Konica Minolta	£75.48	£15.10	£90.58
EKS Litter picking	£99.44	£19.89	£119.33
Martham Joinery	£440.00	£88.00	£528.00
Grt Yarmouth Borough Council - election	£1,515.81		£1,515.81
British telecom	£47.92	£6.00	£53.92
Norfolk county council - allotments	£580.00		£580.00
H Alston - footpath	£100.00		£100.00
SLCC - membership	£187.00		£187.00
Salaries	£2407.15		£2407.15
Andrew Tuddenham	£3,002.35	£600.47	£3,602.82
First Class Fire	£85.75	£17.15	£102.90
Konica Minolta	£101.22	£20.24	£121.46
British Telecom - internet	£79.18	£15.83	£95.01
* already paid			£9,931.86

*paid

Income - October			
Gym	£77.00		£77.00
interest	£6.65		£6.65
Room Hire - Community Centre	£750.00		£750.00
Unknown	£101.60		£101.60
			£935.25

Initialled: