

**MINUTES OF MARTHAM PARISH COUNCIL MEETING**  
WEDNESDAY 15th OCTOBER 2014  
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM AT 7.30PM

Present: Cllrs Bradford, Gates, Hooper, Johnson, Manifold, Murrant (Chair - part), Smith, Starkings, Watson, Wright. Clerk: Sarah Hunt  
One parishioner, Cllr Carttiss and Cllrs B and M Coleman were also present. P C Cook sent apologies.

**PUBLIC FORUM**

Vick Smith has agreed to be a Parish representative and apply under the Vodaphone Rural Sure Signal. Next agenda. Clerk to check payment permissions for Council.

Councillor Mary Coleman confirmed both Councillors had donated £715 from their budgets to the Youth Club.

**COUNCIL**

1. **Apologies for absence.**  
Councillor Huxtable – holiday.  
Councillor Murrant – late – work commitment.
2. Declarations of personal interest and dispensations for any items on the agenda.  
None.
3. To approve the minutes of the Council meeting held on Wednesday 17<sup>th</sup> September 2014.  
PROPOSED Cllr Watson, seconded Cllr Bradford. Agreed and signed as a correct record.
4. To consider any matters arising from the minutes not covered elsewhere on the agenda.  
None.
5. Finance.
  - 5.1 To receive minutes of Finance meeting held on 8<sup>th</sup> October 2014. Noted.
  - 5.2 To receive bank reconciliation and sign as agreeing to statements. These were signed as agreeing.
  - 5.3 To set precept for 2015/16. November meeting when more information is available from Great Yarmouth Borough Council.
  - 5.4 To note Internal Audit set for Monday 17<sup>th</sup> November 2014. Noted.
  - 5.5 Payments as attached totalling £6453.48 income noted of £3,089.00.
6. Correspondence.

048/2014 - It was PROPOSED Cllr Hooper and seconded Cllr Watson that the Parish Partnership Scheme be put onto next Agenda.  
Cllr Johnson to talk to the school.  
Cllr Murrant joined the meeting and assumed the chair.

050/2014 – Mr & Mrs Kittle. The posts cannot be moved on the Green. Clerk and Chair to meet with Co-Op to see if more consideration/bay marking could be agreed.
7. Planning.

06/14/0468/F – 33 Rollesby Road, renewal of planning permission. This has been granted to the individual not the property, so the permission would lapse should the property change hands.
8. Community Led Plan.

A public meeting will take place on 28<sup>th</sup> January 2015 at 7.30pm in the Community Centre. Cllr Smith and the Clerk to lead until a group is formed to take this forwards.

9. Litter.  
Leaflets have been distributed. A litter pick will take place again in the Spring. Youth Club will be contacted by Cllr Johnson with regard to designing some posters.
10. Playingfield Charity.
  - 10.1 To receive the licence agreements for Martham Sports and Social Club and Martham Bowls Club. (Previously distributed by email). Councillors noted the references to Martham Parish Council on the licence for the Sports and Social Club – next meeting. CLERK.
  - 10.2 Paperbank. It has proved very difficult to get a company interested in providing a paper bank in this location as there are already two in the village. Not to be pursued.
11. Community Centre.
  - 11.1 Shed purchase – an 8 x 8 container would be £1,300 on site in Felixstowe. Alternative sheds to be researched. Cllr Gates/Johnson.
  - 11.2 To consider the purchase of catering equipment. Cllr Watson to investigate what became of the equipment held by the luncheon club. Next Agenda.
12. Footpaths.
  - 12.1 Benches – maintenance. Cllr Manifold is to undertake this.
  - 12.2 Mr Curtis is applying to redirect the definitive map to reflect that on the ground the No. 1 Footpath goes in front of the Mill not behind it.
13. Assets of Community Value.  
A letter of application has been sent off for the Kings Arms and the Victoria Inn.
14. Resilience Plan.  
This is now with the Clerk for typing. Cllr Smith to be added to it.
15. Affordable Housing.  
Hemsby have built 9 in conjunction with a Housing Association. P Hooper to arrange meeting to discuss how this was achieved. P Hooper.  
Cllr Hooper clarified that 'Affordable Housing' was not the same as 'Social Housing'.
16. Older residents.  
Cllr Manifold asked that the Council considered undertaking some work on increasing provision for the elderly in the Parish. Community Bus Association to go onto next Agenda. CLERK.  
Some villages have meals on wheels provision – Next Agenda. CLERK.
17. Communications.
  - 17.1 Update on Streetlife. Cllr Smith reported it is not the primary focus at the moment, but we have had some traffic on here.
  - 17.2 Update on Facebook. Cllr Smith reported this has 120 followers, and is proving through data collection to be of interest to Parishioners.
  - 17.3 Data Protection Policy. Cllr Smith offered to devise one as the Council was currently without one. PROPOSED Cllr Smith, seconded Cllr Murrant and AGREED. Cllr SMITH.
18. Signpost on Village Green.  
Cllr Hooper is meeting with GYBC next week.
19. Allotments.
  - 19.1 Current Working Party membership. Cllr Gates has joined the working party
  - 19.2 Minutes of meeting 1<sup>st</sup> October 2014. Noted.
  - 19.3 Pest Control update. A Company has been instructed to bait the site on two occasions for a sum of £90. The resident Pest Controller is now patrolling the entire site.

19.3 Rent review due. NPLaw have discussed this with the Clerk. The Council is hopeful of a 0% rise this year from NPLaw.

20.

21. Village Green.

21.1 Disconnection from silt filter. Cllr Johnson reported there was foul water and oil present in both the pipework and chamber. A tanker is due to empty and flush the pipework and it will be blocked from the Road end on 16<sup>th</sup> October.

21.2 Litter Bin. Cllr Murrant is still awaiting a meeting with the Co-Operative representative. Next Agenda. CLERK.

21.3 Tree Lights. Cllr Johnson is chasing prices. Next Agenda. CLERK.

21.4 Pond aerator. Cllr Johnson reported that the issue could have been the unauthorised discharge into the pond – otherwise more Siltex will be needed in January, then planting can take place in the Spring. January Agenda. CLERK.

21.5 Village Sign. One quotation has been received – two more are being sought. CLERK

22. Next Meeting – the meeting noted the Extra-ordinary meeting 5<sup>th</sup> November 2014  
Items for next agenda, ordinary meeting to take place on Wednesday 19<sup>th</sup> November 2014. None.

Signed:

Chairman

15<sup>th</sup> October 2014

17/10/14

682

| Expenses 15 <sup>th</sup> October 2014 | TOTAL             |       |
|--|-------------------|-------|
| Mrs S Hunt - Ipad expenses             | £ 454.00          | 22515 |
| Came and Company - insurance           | £ 1,711.52        | 22516 |
| Mrs S hunt - expenses                  | £ 162.26          | 22517 |
| james chapman - footpaths              | £ 400.00          | 22518 |
| eon - community centre                 | £ 179.25          | 22519 |
| british telecom                        | £ 139.17          | d/d   |
| Anglian Water                          | £ 114.32          | 22520 |
| Norse waste solutions                  | £ 23.88           | 22521 |
| Martham D I Y                          | £ 13.48           | 22522 |
| Berryman                               | £ 100.72          | 22523 |
| Secret Gardens                         | £ 661.00          | 22524 |
| Sarah Hunt - expenses                  | £ 97.58           | 22525 |
| Sarah Hunt - salary October            | £ 1,221.79        | 22526 |
| Miracle Cleaning                       | £ 111.36          | 22527 |
| Mark Llewellyn                         | £ 190.73          | 22528 |
| Steven Beales                          | £ 115.50          | 22529 |
| Inland Revenue                         | £ 365.68          | 22530 |
| Norfolk Pensions Fund                  | £ 391.24          | 22531 |
|  | <b>£ 6,453.48</b> |       |

INCOME -

|                                     |                  |
|-------------------------------------|------------------|
| Recycling                           | £547.51          |
| youth club                          | £365.00          |
| gym                                 | £611.50          |
| scouts                              | £90.00           |
| Boat dyke grant                     | £714.99          |
| martham community association grant | £500.00          |
| room hire                           | £260.00          |
|                                     | <b>£3,089.00</b> |

**S Hunt - Expenses 15th October 2014**

|  |         |   |
|--|---------|---|
| Martham Co-op Tuck Shop                      | £ 4.17  | * |
| Mratham Co-op Tuck Shop                      | £ 3.00  | * |
| Tesco - Tuck Shop                            | £ 17.50 | * |
| Martham Co-op Tuck Shop                      | £ 36.07 | * |
| Asda - Tuck Shop                             | £ 35.00 | * |
| Tesco - Tuck Shop                            | £ 5.00  | * |
| Cleaning products - Community Centre - Tesco | £ 16.74 | * |
| Pool Balls - Youth Club                      | £ 17.38 | * |
| Table Tennis Bats - Youth Club               | £ 27.40 | * |

**S Hunt - Expenses 15th October 2014**

|                         |         |
|-------------------------|---------|
| Postage                 | £ 1.92  |
| Mratham Co-op Tuck Shop | £ 6.00  |
| Tesco - Tuck Shop       | £ 89.66 |

**£ 97.58**