

MINUTES OF MARTHAM PARISH COUNCIL MEETING
WEDNESDAY 16th March 2016
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM at 7.30PM

Present: Cllrs Bradford, Gates, Hooper (chair - part), Hurkett, Huxtable, Johnson (chair-part), Manifold, Smith, Starkings, Watson, Wright.

Clerk: Sarah Hunt

8 members of the public were also present

1. Apologies.
None.
2. Declarations of personal interest and dispensations.
Allotment holders reminded the meeting of their tenancies: Cllrs Huxtable, Starkings, Watson, Wright.
Cllrs Johnson and Manifold declared an interest in Item 8.1 – Planning Application BA/2016/0061/HOUSEH. Cllr Johnson resides at the property and Cllr Manifold lives adjacent.
Cllrs Bradford and Gates are Trustees of the Coronation Recreation Ground Charity.
3. The minutes of the Parish Council meeting held 17th February 2016 were agreed as a true and correct record PROPOSED Cllr Huxtable, seconded Cllr Starkings and signed.
4. Public Forum:
 - 4.1 Police – nothing to report. The next Priority setting meeting is Monday 21st in the Sports and Social Club.
 - 4.2 Cllr Mary Coleman has continued to report streetlights which are not working – the one at the junction of Back Street/Staithe Road is in hand.
 - 4.3 No members of the public wished to address the Council
 - 4.4 Charlotte Stannard addressed the Council with regard to a possible Good Neighbour Scheme. There is £750 available from Community Action Norfolk to fund the start of a scheme.
They have started over 20 now very successfully, and this opportunity is being offered to Martham.
A set of volunteers and a steering committee are needed – these can be the same individuals. They are provided with a mobile phone, DBS checks, a constitution, and insurance along with guidance and manuals.
Parishioners who are experiencing difficulties can then contact volunteers who will broker support if possible – dog walking, collecting prescriptions, shopping, changing lightbulbs – this is light touch assistance only, and does not replace formal Social Care provision. The inaugural meeting is 22nd March at 6.30pm at the Community Centre, and hopefully interested parishioners will attend.

At this point the Chairman took item 14 and then returned to the Agenda.

5. To receive an update on any matter arising from the minutes;
 - 5.1 Cess Road Smee. Cllr Manifold reported that he had emailed the Parishioner concerned asking for a meeting and information with regard to his exact requirement, but had yet to receive a response. Next Agenda. **CLERK**

6. Village Green.

6.1 Benches. Cllr Starkings reported that an inspection had been undertaken, and two were beyond repair and needed removing. This work will be undertaken by Councillors. **CLLR HURKETT**

Replacement prices to be sought, and brought to next meeting. **CLLR STARKINGS**

It was PROPOSED Cllr Starkings, seconded Cllr Wright that Martham Joinery be asked to undertake the refurbishment work as quoted;

3 No. metal ended benches at a cost of £95.00/bench plus repair, sand and stain the pic-nic bench at a cost of £70.00. Agreed. **CLERK**

6.2 Land Registry Tribunal Dates. Cllr Johnson informed the meeting that a site visit would take place on the 9th May, with the hearing set for 10th, 11th and 12th May commencing at 10.30am at the Great Yarmouth Magistrates Court.

6.3 Co-op Border Maintenance – A quotation had been received from Rodney Scott Gardening services to provide the same service for 2016 for the sum of £80.00 PROPOSED Cllr Manifold and seconded Cllr Starkings that this be accepted. Agreed. **CLERK**

7. Grants.

7.1 Playingfield.

Quotations for Litter Picking, Strimming and Weed Killing were presented to the meeting. Cllr Johnson and the Clerk explained that it had been hard to ascertain schedules of work, but that decisions now had to be made, on one year contracts, with a review for 2017.

It was PROPOSED Cllr Johnson and seconded Cllr Starkings that all four items be taken as one and the contracts be awarded to Rodney Scott Garden Services at a cost of £1,320.00 for litter picking, £950.00 for strimming, £95.00 per week spray and £295.00 for hedge cutting. Agreed. **CLERK**
Playingfield Trustees to be advised of specifications and prices. **CLERK**

8. Planning.

8.1 Applications:

Decisions made by Great Yarmouth Borough Council;

06/15/0780/O—Rear of Selwyn House, 28 The Green—3 No. Detached houses with garages. REFUSED.

06/15/0762/F—Sevenoaks, hall Road—Removal of Agricultural condition. REFUSED.

BA/2015/0412/HOUSEH—31 Riverside—Repair /replace existing boat dyke piling. APPROVED.

06/16/0012/F—Rear of 33 Staithe Rd—New Chalet Bungalow. APPROVED.

BA/2015/0067/FUL—Maggies Folly, Riverside—Variation of conditions. APPROVED.

Applications submitted to Parish Council for comment;

Councillor M Johnson Left the meeting and Cllr Hooper assumed the chair.

06/16/0119/F—66 Repps Rd—Proposed rear, side and front extensions. No comment to be made.

Councillor P Manifold Left the meeting

BA/2016/0061/HOUSEH—Willow Croft, Cess lane—Erection of garage, car

Initialled:

port, store, boundary fence and wall. No comment to be made.
06/16/0068/F—11 Black Street—Extension to rear. No comment to be made.

Cllrs Johnson and Manifold returned to the meeting, Cllr Johnson resumed the Chair.

8.2 Norfolk County Council – Validation of Planning Applications consultation draft letter. NCC are changing criteria for consultation prior to planning permissions with new requirements, this will affect developers rather than the Parish Council. Noted.

9. Finance.

9.1 To consider the monthly list of invoices value £ 3,936.96, to note income for February of £1,542.41. The meeting noted that Cllr B Coleman had made a donation of £220 from his ward budget towards the recovering of the pool table and new slate, total cost £240.00.
Proposed Cllr Gates, seconded Cllr Watson and AGREED that payments should be made as submitted. **CLERK**

9.2 The bank reconciliation was received, checked against bank statements and signed by the Chair as agreeing.

9.3 The Precept/Concurrent functions confirmation was received from Great Yarmouth Borough Council. This shows an increase of 13.3% on the Parish Precept this year taking a Band D property from £35.50 to £40.23 per year. The Concurrent functions was awarded as applied at £15,400 and the precept applied for at £49,600 was reduced by the Council Tax Support Grant to £43,292.00 – this gives a total combined income of £65,000.00.

9.4 Inland Revenue Response re: Recharging VAT. The Clerk confirmed that the fence removal from the Village Green will be recharged as a NETT amount following advice. 28 Days will be allowed for repayment, the Clerk will follow legal recovery of the sum as agreed by Council if the sum is not forthcoming.
CLERK

9.5 Deposit Account.
It was PROPOSED Cllr Manifold and seconded Cllr Smith that the recommended account at Nationwide be opened by the Clerk with the minimum sum of £10,000 as an initial deposit dependent upon it meeting the two signatory and other financial safe guarding requirements. **CLERK**

10. Correspondence.

051/2015 – Norfolk County Council – Pedestrian Crossing in the Centre of the Village. NCC would not upgrade the crossing at present.

053/2015 – Norfolk County Council – recycling rates increased to £55.23 a tonne.

11. War Memorial

Cllr Starkings reported that Historic England are encouraging Registration of war memorials in England as part of the 20-14-2018 centenary.

It was PROPOSED Cllr Manifold and seconded Cllr Hurkett that this be undertaken.
CLERK/CLLR STARKINGS

12. Public Right of way Registration - Cess Road.

The Clerk reported that this had received good support from the village, with over 50 completed witness statements, and had been submitted.

13. Welcome Pack. Next meeting. **CLERK**

Initialled:

14. Tractor on Housing Estate.

Cllr Manifold explained that the Agenda was incorrect, and he had not wanted to address the meeting with regard to a Tractor on the Housing Estate, but to discuss Tractors driving in the village and surrounding area. The driving of tractors causes issues for other road users by delaying traffic, and often they have insecure loads on trailers. They are not considerate, and at various times of the year cause an issue. He also expressed concerns with regard to licencing of drivers.

15. Playing field Registration update.

The Clerk reported that the Land Registry were satisfied now with the documents issues from the Parish Council and on that basis were prepared to agree Absolute Title rather than Possessionary Title. There are two Cautions Against First Registrations lodged with the Land Registry affected by the Council's application, and notice has now been sent out to those individuals for comment.

16. Annual Parish Meeting – Wednesday 11th May 2016.

The Agenda was discussed, suggested organisations given to Clerk to inclusion on Agenda.

17. It was PROPOSED Cllr Manifold and seconded Cllr Wright that the Clerk attend the SLCC AGM and Training Day £12.00. 15th April 2016. Agreed. **CLERK**

18. Community Centre;

18.1 It was PROPOSED Cllr Manifold and seconded Cllr Hurkett that the Elliot Electrical quotation of £510.00 be accepted for the installation of 3 No. 6 inch fans in the three toilets. Agreed. **CLERK**

19. Items for Meeting 20th April 2016.

Village Sign – cracking. Cllr Wright
Car Park at Community Centre. Cllr Watson
Footpaths update. Cllr Watson

Signed:

20th April 2016

EXPENSES 16th March 2016			
	NET	VAT	TOTAL
Pauline James (approved Feb Mtg, replacement)	£ 121.50		£ 121.50
Land Registry	£ 7.00		£ 7.00
Salaries	£ 2,441.77		£ 2,441.77
Rodney Scott (co-op border)	£ 80.00		£ 80.00
Flogas Britain	£ 140.62	£ 7.03	£ 147.65
SLCC Enterprises (book)	£ 5.91		£ 5.91
Vantech Media	£ 90.00		£ 90.00
Community Action Norfolk (membership)	£ 20.00		£ 20.00
Konica Minolta	£ 166.83	£ 33.37	£ 200.20
Viking Direct	£ 106.45	£ 8.69	£ 115.14
G Nicholls (crushed tarmac/allotments)	£ 240.00	£ 48.00	£ 288.00
Norse Eastern Limited	£ 36.00	£ 7.20	£ 43.20
Berryman	£ 36.60	£ 7.32	£ 43.92
Sarah Hunt expenses	£ 40.52	£ 4.15	£ 44.67
S & B Pool Table recovering	£ 240.00	£ 48.00	£ 288.00
	£ 3,773.20	£ 163.76	£ 3,936.96
S Hunt - Expenses 17th February 2016			
Land registry	£ 6.00	£ -	£ 6.00
Dunelm - Community Centre	£ 17.46	£ 3.49	£ 20.95
postage	£ 2.86		£ 2.86
Youth Club - co-op	£ 7.20	£ 0.66	£ 7.86
Key Cutting	£ 7.00		£ 7.00
	£ 40.52	£ 4.15	£ 44.67
Income - February			
B Coleman - grant			£220.00
Recycling			£114.21
allotments			£270.00
gym			£549.75
smee			£35.00
Hall Hire			£125.00
Youth Club			£175.00
Neatishead parish Council			£50.00
wayleave			£3.45
			£1,542.41

Intialled: