

**MARTHAM PARISH COUNCIL MEETING WEDNESDAY 21<sup>st</sup> September  
2016 AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE,  
MARTHAM, 7.30pm**

You are invited to attend the meeting of Martham Parish Council to be held at the above venue on the date shown.

*Sarah Hunt*

14<sup>th</sup> September 2016

**AGENDA**

1. To consider apologies for absence.
2. Declarations of interest and dispensations.
3. To approve the minutes of the Parish Council meeting held 20<sup>th</sup> July 2016.
4. Public Forum:
  - 4.1 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda.
  - 4.2 Police.
  - 4.3 Borough Councillor.
  - 4.4 Public.
5. To receive an update on any matter arising from the minutes not on the agenda.
6. Ponds.
  - 6.1 Railing. Cllr Johnson
7. Village Green
  - 7.1 Land Registry First Tier Tribunal Case update. Cllr Hooper
  - 7.2 Christmas Lights – to consider 6 additional sets. Clerk
  - 7.3 County Court Money Claims Centre. To consider response. Clerk
  - 7.4 Trackways – Land Registry response. Clerk
8. Planning.
  - 8.1 To consider applications and note decisions received from Great Yarmouth Borough Council.
  - 8.2 Notification of Appeal – Demolition of existing garage and erection of single storey dwelling at 25 Rollesby Road, Martham.
  - 8.3 Notification of Appeal – New dwelling with cart style garage at Mill Barn, Hemsby Road, Martham.

- 8.4 To receive notification of Tree Preservation Orders on Land at 64 & 66 Black Street.
  - 8.5 GYBCo Local Plan- Call for sites and policy suggestions. Forms available.
  - 8.6 Proposed meeting with Dean Minns. Cllr Huke
  - 8.7 Anglian Water – response re: Repps With Bastwick Sewerage scheme.
9. Finance.
- 9.1 To consider the monthly list of invoices value £3,875.26 to note income for July £1203.90 and August £951.50.
  - 9.2 To receive up to date bank reconciliation.
  - 9.3 To receive Minutes and recommendations from Finance Committee Meeting 17<sup>th</sup> August 2016.
    - 9.3.1 To approve Pauline James as Internal Auditor for 2016/17 at £28/hour.
    - 9.3.2 To approve Clerk maintain £40,000 in Santander (0.25%), balance to be held in Nationwide account (0.5%).
  - 9.4 Next Finance Committee meeting Wednesday 26<sup>th</sup> October 7.30pm.
  - 9.5 To receive end of year external Audit from Mazars.
10. Correspondence.
11. Community Centre.
- 11.1 To receive an update on Gym charges. Clerk
  - 11.2 To review sum assured.
  - 11.3 Request from Brownies for storage space. Cllr Starkings
12. Footpaths.
- 12.1 Report from Cllr Watson.
  - 12.2 To receive notification of variation of FP1.
  - 12.3 Update re: Registration of public right of way on Cess Road. Clerk
13. Oak Tree Close Play Area.
- To consider adopting from Great Yarmouth Borough Council. Cllr Huke
14. Administration.
- 14.1 Welcome Pack. Cllrs Hooper/Smith
  - 14.2 Co-option of Councillor.
  - 14.3 To consider the purchase of a lap top computer. Cllr Hooper
  - 14.4 To consider adopting NALC Grievance Policy.
  - 14.5 To consider adopting NALC Disciplinary Policy.
  - 14.6 To consider adopting Training Policy – unchanged.
  - 14.7 Insurance Renewal - £1,227.53. Year two of three year agreement.
15. Youth Club. To consider the future of the Youth Club.
16. Common Road Smea. Cllr Smith
17. Playingfield.

- 17.1 Trustee status of Martham Parish Council – Cllr Sutton.
- 17.2 To receive resignation of Cllr Sutton as Trustee – to appoint replacement.
- 17.3 To consider letter from Birketts re: Deed of Easement
- 17.4 Prospective play area. Cllr Huke

#### 18. Items for Meeting 19<sup>th</sup> October 2016

To resolve to invite members of the public to leave the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest because of information that is sensitive and/or the discussions will be subject to legal professional privilege.

#### 19. Personnel.