

MINUTES OF THE MARTHAM PARISH COUNCIL PERSONNEL COMMITTEE MEETING

Held on

Friday 5th May 2017

In the Community Centre, Playingfield Lane, Martham at 6.45pm

Present Councillors; Bradford, Henning and Sutton.

Clerk: Sarah Hunt

1. Apologies for absence.
Apologies were accepted from Cllr Watson – bowling.
2. Declarations and dispensations for any items on the agenda.
None
3. The minutes of the Personnel meeting held on 29th March 2017 were PROPOSED Cllr Henning, seconded Cllr Sutton and signed by the Chair.

It was AGREED to exclude the press and public due to the confidential nature of the discussions taking place.

4. The employment of Caretaker on short term contract was considered.
 - 4.1 To review applicants – two applicants to be invited to interview, two notified that they failed to meet the criteria of the post.
 - 4.2 To consider interviews – Interviews to take place on Thursday 18th May at 4pm and 4.45pm. To be conducted by Cllrs Henning and Sutton. Clerk to be present.
 - 4.3 To agree contract – The Contract was reviewed and a final draft AGREED.

It was AGREED by the meeting that the recommendation be made to Council that the appointment should be determined by the interviewing Councillors.

5. Items for next agenda.
None.