

# MINUTES OF MARTHAM PARISH COUNCIL PERSONNEL COMMITTEE MEETING

Held Wednesday 4<sup>th</sup> January 2017

In the Community Centre, Playingfield Lane, Martham at 7.30pm

Present: Councillors Bradford (chair), Sutton and Watson.

Clerk: Sarah Hunt

1. Apologies for absence.  
None
2. Declarations and dispensations for any items on the agenda.  
None
3. To approve the minutes of the Personnel meeting held on 24<sup>th</sup> August 2016.  
Proposed Cllr Sutton, seconded Cllr Watson and signed by the chair as a true and correct record.
4. To consider Terms of Reference.  
To be recommended to Council subject to changes agreed.
5. To receive resignation of Caretaker.  
Noted.
6. To discuss recommendations to take to Council over replacement.  
To be referred to full Council for discussion.
7. Items for next agenda.  
None.

The meeting closed at 8.12pm.