



MINUTES OF MARTHAM PARISH COUNCIL MEETING

Wednesday 21st June 2017 at 7.30pm

Parish councillors present: Cllr Bradford, Gates, Henning, Hooper (Chair), Huke, Hurkett, Huxtable, Smith, Sutton.

Clerk: Mrs S Hunt.

1 member of the public was present.

1. ATTENDANCE

Apologies were received and accepted from Cllrs Starkings and Watson - bowling.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Huxtable has a dispensation with regard to allotment matters.

Cllr Bradford is a Trustee of the Martham Coronation Recreation Ground Trust.

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on 17th May 2017 were AGREED as a true and correct record of the meeting, and were signed by the Chairman.

4. PUBLIC FORUM

Apologies had been received from County Cllr Haydn Thirtle, and District Cllrs Coleman.

PCSO Edwards addressed the meeting. There had been 61 calls to the police in the last month, and 13 reported crimes in the Martham area.

The next SNAP meeting which is open to the public will be held on the 13th September 2017 at the Community Centre, Playing field Lane. Current priorities are Rural Speeding; Youth Anti -Social Behaviour; Rogue Traders.

There will be a police presence on the Village Green all day Saturday and Sunday at the forthcoming carnival, with both police officers and cadets present.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES.

5.1 Lloyds Account. The complaint has not yet been resolved. Despite assurances that the unwanted business account would be free for 19 months charges of £6.00 had been applied. A further complaint had resulted in a credit of £6.00 to balance the charges. The bank has now taken so long to process the complaint Council could escalate this to the ombudsman. The Clerk awaits the outcome of the complaint.

5.2 Daisy Close Registration with Land Registry. Clerk has chased England's Solicitors again – no information as yet.

5.3 Court costs owing to Parish Council. Cllr Hooper reported that the attempts to recover the money awarded were ongoing.

6. TELEPHONE BOX/DEFIBRILLATOR

Cllr Hooper to email requesting return of telephone box.

Next meeting.

CLLR HOOPER

CLERK

7. CORRESPONDENCE

Norfolk Co. Co. email – Section 31 (6) Highways Act 1980 – deposit from landowner. Noted.

Email from parishioner – parking. To be included in response for 8.4.

8. PLANNING

- 8.1 To consider applications received from GYBC for comment;
- 06/17/0281/F – 3 Staithe Rd, NR29 4PT. Remove existing conservatory and replace with larger brick built room. No comment
- 06/17/0317/F – 2 Daisy Close, NR29 4PT. Proposed single storey rear extension. No comment.
- 06/17/03035/F – 5 Willow Way, NR296 4SH. Side extension to existing house and reconstruction of detached garage. No comment.
- 06/17/0343/F – 41 Low Road, NR29 4RE. Demolish timber bungalow and erect new detached dwelling with cart shed timber garage. Comments to be returned – Hedgerow to be retained, not replaced with fencing. Only hedgerow to be removed would be to improve the visibility splay. Objection both on aesthetics, and also due to impact on biodiversity of area. It is a blind corner, currently a view is available across the property, albeit restricted, which improves safety on that corner. Fencing would obscure that.
- 06/17/0331/A – 9 The Green, NR29 4PL. Retrospective illuminated sign over shop front. Objection to be returned – completely out of character in a conservation area and central village location. Has permission been granted for window graphics? Any signage must be in keeping with character of rest of village. Additional letter to be sent to conservation officer. CLERK
- 06/17/0063/F – 31 Rollesby Road, NR29 4SW. Demolish existing porch and replace with larger porch. No comment.
- 06/17/0267/F – Selwyn House, 28 The Green. Conversion of a barn to dwelling. No comment.
- 06/17/0358/F – Somerton Road/White Street, Church Farm. Conversion of barn to 2 dwellings plus 43 dwellings. Comment to be sent requesting restriction on HGV movements around school opening and closing times.
- 8.2 To receive notification of decisions taken by GYBC;
- 06/17/0185/F – 43 Staithe Road, NR29 4PY. Cladding of existing main house. Demolition of existing flat roof garage and construction of new pitched roof double garage. GRANTED.
- 06/17/0224/LB & 06/17/0223/F – 58 Hall Road. Single Storey extension and replacement windows. GRANTED.
- 8.3 Community Land Trust. It was AGREED that Cllrs Hooper, Huke and Huxtable explore this possibility.
- 8.4 Prohibition of Vehicles on Back Lane. The projected changes add additional concerns over the pinch point alongside the fish and chip shop adjacent to the Green. Cars park inconsiderately at this point blocking the road. The exit from Back Lane onto Hemsby Road is acknowledged as a difficult junction to use, and this removes options – action must be taken to ensure that the alternative cannot be blocked by inconsiderate parking.
- A request that the proposed zebra crossing be upgraded to a demand Pelican crossing.
- That it be noted that the footpath along White Street from the proposed development into the village on the North/West side is not wide enough, and relies upon use of the Village Hall frontage for pedestrians.
- Copy of all comments to be sent to both District and County Councillors.

9. ADMINISTRATIVE MATTERS

- 9.1 Communications Report. Cllr Smith reported that the Parish Council had successfully changed the website to alternative hosting and a redirect was in place. Internet publication of Parish Council information continues alongside all the more traditional methods.
- 9.2 Insuring Events - Guidance from Insurance Company was reviewed and it was AGREED that the Parish Council offer to donate the funds to insure the Carnival this year as it has to be insured independently. The cost is £250.01. PROPOSED Cllr Hooper, seconded Cllr Sutton.
- Scarecrow Festival to be advised of the same issues and that they will need independent insurance.
- 9.3 It was AGREED to loan the Marquee to Martham Primary School from 12/7 to 14/7.
- 9.4 Local Council Award Scheme. It was AGREED that this not be pursued.
- 9.5 Community Centre Inner Door Lock not to be replaced. External lock to be replaced with keypad – PROPOSED Cllr Hurkett, seconded Cllr Gates. AGREED. CLLR STARKINGS

10. FINANCIAL MATTERS

- 10.1 The Bank Reconciliation as at 3.6.17 showing balance of £118,913.83 was signed by the Chair as agreeing.
- 10.2 Expenditure of £6285.40 as circulated was AGREED, plus £1,900 to the Cricket Club for half season Grasscutting and a donation of £250.01 to the Carnival. PROPOSED Cllr Hooper, seconded Cllr Bradford. AGREED.
May receipts £1907.89 noted.

11. PERSONNEL

- 11.1 The meeting received confirmation of Caretaker appointment from 1st June. This was on a three month fixed term contract. Next meeting. CLERK

12. POLICIES

To agree;

- 12.1 Standing Order Review – no changes recommended. Noted and AGREED.
- 12.2 It was AGREED that the Clerk be authorised to update all policies/paperwork were the only change is the website address. PROPOSED Cllr Bradford, seconded Cllr Smith.

13. BUS SHELTER.

- 13.1 Somerton Road bus shelter has sustained vandalism damage. PCSO Edwards had reported that the school had provided names of those suspected to have caused the damage. Investigations are ongoing. Repairs have been made. Next meeting. CLERK

14. COMMEMORATIVE BENCH.

- 14.1 Placement of a bench in the churchyard. Cllr Hooper reported that discussions with the Diocese continue.

15. RECYCLING

- 15.1 To consider current textile provision and alternative providers. The Clerk confirmed that documented weekly collections are now taking place. Next meeting. CLERK

16. THE GREEN.

- 16.1 Manhole cover on trackway. Cllr Hurkett reported that Highways have repaired the pothole on the Highways area, but failed to complete the repair where it is on the trackway. Letter to Cllr Thirtle. CLERK
- 16.2 To receive boundary survey produced by Survey Systems. Noted.
- 16.3 Cllr Huke has submitted an inspection report to the Clerk regarding issues concerning the Green. The meeting asked the Small Works Committee to remove the fallen branches, investigate the other issues and report back. Next meeting. CLERK

17. ITEMS FOR NEXT AGENDA

Next meeting Wednesday 19th July 2017

The meeting closed at 8.58pm

Signed:

19th July 2017

EXPENSES 21st June 2017			
	NET	VAT	TOTAL
Peartree Binding	£70.00		£70.00
Konica Minolta	£201.92	£40.38	£242.30
V Smith - refund website hosting	£49.99		£49.99
ESPO	£34.00	£6.80	£40.80
martham gardening club	£250.00		£250.00
p blake	£45.00		£45.00
r scott - may	£247.30		£247.30
bobby dazzlers	£225.00		£225.00
survey systems	£1,465.00	£293.00	£1,758.00
eks - litter picking	£101.84	£20.37	£122.21
anglia boiler maintenance	£192.50	£38.50	£231.00
lcpas - training	£30.00		£30.00
flogas	£139.35	6.97	£146.32
norse - bin	£40.90	£8.18	£49.08
urm - recycling	£32.70	£6.54	£39.24
V Smith - refund website backup	£23.20		£23.20
g & S Stores	£9.66	£1.93	£11.59
Salaries	2590.56		£2590.56
s hunt - expenses	£43.11		£43.11
Viking Direct	£58.92	£11.78	£70.70
	£5,850.95	422.67	6285.40

Bold already paid May 2017

S Hunt - Expenses 21st June 2017			
Plants	£31.50		£31.50
Postage	£2.28		£2.28
Community Centre Cleaning	£3.33	0.67	£4.00
stationary	£6.00		£6.00
	£43.11	£0.67	£31.50

Income - May			
Interest	£254.47		£254.47
Fair	£240.00		£240.00
scarecrow festival	£1,181.60		£1,181.60
Community Centre	£50.00		£50.00
Neatishead Parish Council - printing	£15.00		£15.00
Anglian water refund	£92.42		£92.42
recycling	£74.40		£74.40
			£1,907.89

Initialled: