

MINUTES OF MARTHAM PARISH COUNCIL MEETING
WEDNESDAY 17th June 2015
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM AT 7.30PM

Present: Cllrs Bradford, Gates, Hooper, Hurkett, Johnson (chair), Smith, Watson, Wright.

Clerk: Sarah Hunt

3 parishioners and Cllr B Coleman were also present.

PUBLIC FORUM

The Parish Council was once again asked why salaries relating to staff of the Parish Council could not be made public. It was explained to the meeting that data protection, and an employee's right to confidentiality from their employer prevent the Parish Council from so doing.

Apologies were extended to the meeting from Cllr Mary Coleman.

Apologies were extended to the meeting from P C Cook who had sent information that at the latest SNAP meeting in the village the antisocial behaviour on the Playingfield had been made a policing priority within the area.

COUNCIL

1. To consider apologies for absence.
Cllr Huxtable – band.
Cllr Manifold – holiday.
Cllr Starkings – bowling.
2. Declarations of personal interest and dispensations.
None. The Council was reminded of Mr Wright's allotment tenancy.
3. To approve the minutes of Annual Parish Council meeting held 20th May 2015.
These were agreed as a true and correct record and signed by the Chairman accordingly, PROPOSED Cllr Gates, seconded Cllr Bradford.
4. To consider any matters arising from the minutes.
 - 4.1 Double yellow lines, Rollesby Road – a response had been received from Highways stating funding as a prohibitive issue with regard to this as a possibility.
5. Planning.
The following decisions have been made by Great Yarmouth Borough Council:
06/15/0184/F – 2 & 4 Damgate Back Lane – Proposed Dwelling – REFUSED.
06/15/0126/F – 28 Repps Road – demolition of existing lean to and erection of boat shelter and workshop. GRANTED.
06/15/0148/F – 54 Repps Road – Proposed first floor bedroom extension – GRANTED.
The following have been received by the Parish Council for comment:
06/15/0275/F – 19 Damgate Lane – Demolition of garage and construction of single storey kitchen extension.
06/15/0281/F – 9 Oak Tree Close – Two storey extension to form garage and additional bedroom (revised submission).
06/15/0295/F – 57 Marlborough Green Crescent – Proposed first floor extension at rear.
06/15/0283/A – 2 The Green, East of England Co-op- Remove existing signage and two new fascia signs and one wall mounted information panel.
The Council AGREED that no comment be made to any applications, PROPOSED Cllr Hooper seconded Cllr Johnson.

Initialled:

12

Clerk: Mrs S Hunt
Community Centre, Playingfield Lane, Martham, Great Yarmouth, NR29 4SP
Tel: 01493 749938 mail: clerk@martham.gov.uk

6. Finance.
 - 6.1 The list of invoices totalling £15,128.58 where AGREED, PROPOSED Cllr Hurkett, seconded Cllr Hooper.
 - 6.2 To receive the bank reconciliation and approve as agreeing to produced bank statements. Next meeting.
7. Correspondence;

Boat Dyke Trust – meeting summary, June meeting.

Shelley Moore, First responders – permission to have a stall on the Green Car Park by the Co-op. It was AGREED, PROPOSED Cllr Johnson, seconded Cllr Bradford. Dates to be checked not to clash with Church.

Open Spaces Society – Summer Brochures etc. Noted.

Community Action Norfolk – Invitation to AGM. Noted.

Scarecrow Festival – request for support for 2016. PROPOSED Cllr Wright, seconded Cllr Johnson, AGREED, that support be continued.

Norfolk County Council – detail of waiting restrictions for Black Street/Staithe Road. It was AGREED that the scheme be supported, PROPOSED Cllr Johnson, seconded Cllr Bradford.
8. Toilets.

The working party produced a presentation with six options. Another choice had been put to Council by Great Yarmouth Borough Council that the Borough retain ownership, and the Parish pay the £5 – 6,000 a year cleaning costs. Councillors are to give consideration to all options with a view to making a decision at the meeting in July.

CLERK.
9. Trees.
 - 9.1 Willow Tree on the Green. This is due to be inspected in the next few days.
10. Village Green.
 - 10.1 Update on legal case. This will almost certainly now be going to Court. Dates are being submitted, and a three day hearing is likely. The Parish Council's documents must be submitted by 30th June and shortly afterwards a date should be set. Mr Vivian Chapman, Barrister, has agreed to represent the Council. The Council was reminded that this, at times, takes a lot of the Clerk's time away from routine Council business.
 - 10.2 Ponds. The Kings Arms pond is scheduled to be cleaned out the week before the Carnival. Cllr Hooper/Watson/Johnson/Bradford.
 - 10.3 British Legion Bench. A suitable site has been highlighted on the main Green, at the edge furthest from White Street. Householders to be asked if they have any objections. CLERK.
 - 10.4 Planters on the Green. The Gardening Club has asked for a further payment to maintain these. It was PROPOSED Cllr Hooper, seconded Cllr Watson that £250.00 be sent along with a letter of thanks. CLERK.
11. Communication.
 - 11.1 Community Led Plan. A second meeting has been hold and was well-attended, with group work sessions taking place. The next meeting will identify the roles and committee to lead the work. Councillors were encouraged to talk to Cllr Smith if they were interested in supporting the work.

- 11.2 Information Stalls and Volunteers. Cllr Smith is manning two pop up Council stalls, one at Flegg High School Farmers Market on the 27th June, one at the Carnival on 4th July.
- 11.3 Planning Meeting. Great Yarmouth Borough Council Strategic Planning team attended with five members . This was well attended by the village. A lot of information was available to parishioners and the Planning team left with a considerable amount of feedback from the village. This was organised as a result of comments made at the Community Led Plan meeting, and the Parish Council will be looking to repeat the opportunity for members of the Parish later this year.
- 11.4 To consider purchasing Hi-Viz jackets. Three prices obtained – it was AGREED that 6 yellow jackets be purchased at a cost of £7.50. PROPOSED Cllr Smith, seconded Cllr Johnson.
12. Village Welcome Signs. It was AGREED that those without backing be left, and the backing from the others not be replaced when necessary. PROPOSED Cllr Hooper, seconded Cllr Hurkett.
13. Resilience Plan. It was PROPOSED Cllr Watson, seconded Cllr Gates and AGREED that this be approved subject to the changes given to the Clerk. CLERK.
14. Allotments Update. Paths are shortly to be strimmed by Councillors. Wood has begun accumulating on one allotment again, letter to be sent. CLERK.
Two other plots are being monitored.
15. Administration.
- 15.1 To approve attendance at Local Council Advisory Service Health and Safety Seminar – 15th July, £30.00. PROPOSED Cllr Smith, seconded Cllr Bradford. AGREED.
- 15.2 To note Clerk absent 7th July 2015. NOTED.
16. Community Centre.
- 16.1 Car Park. The streetlights are now gone, and several quotes have been received. They are all high and Councillors Gates, Starkings and Watson are now looking at alternatives.
- 16.2 Steps. Cllr Gates, Starkings and Watson are looking at getting these erected – several quotes have been asked for, but none returned.
17. Support for Small Businesses.
It was PROPOSED Cllr Johnson and seconded Cllr Hooper that businesses in the village be invited by the Parish Council to form a ‘small businesses group’ in the village. That the Council orchestrate the meetings, and provide the venue – and that projects to raise the profile of businesses within the village, and the village businesses within the area, be explored. AGREED. CLERK.
19. Items for next Agenda
Communication – Cllr Watson
To confirm the date of the next meeting of the full Council will be held on Wednesday 15th July 2015 at 7.30pm.

The meeting closed at 9.21pm.

Signed:

Dated: 15th July 2015

14

Clerk: Mrs S Hunt
Community Centre, Playingfield Lane, Martham, Great Yarmouth, NR29 4SP
Tel: 01493 749938 mail: clerk@martham.gov.uk

EXPENSES 17th June 2015

	TOTAL
Village Hall paid - (approved last meeting)	£ 500.00
Playingfield paid (approved last meeting)	£ 6,500.00
St Marys Church paid (approved last mtg)	£ 3,300.00
Norse	£ 43.20
Berryman	£ 29.34
Martham Parish Church magazine	£ 129.60
Konica Minolta May to Aug	£ 90.58
Viking Direct	£ 2.94
Vivian Chapman	£ 1,320.00
Miracle Cleaning	£ 111.36
Norfolk Association of Local Councils	£ 90.00
Anglian Water	£ 121.62
G & S Stores	£ 19.46
Elliott Setchell	£ 45.00
SLCC	£ 90.00
Norfolk County Council	£ 24.00
Sarah Hunt - expenses	£ 81.20
Salaries	£ 2,483.41
Viking Direct	£ 165.44
	£15,128.58

S Hunt - Expenses 17th June 2015

A4 Folders	£ 2.98
Postage	£ 2.23
Tin opener	£ 5.99
REFRESHMENTS	£ 70.00

**£
81.20**

Intialled:

15