



# **MINUTES OF MARTHAM PARISH COUNCIL MEETING**

**Wednesday 17 January at 7.30pm**

Parish councillors present: Cllr Bradford, Gates, Hooper (chair), Huke, Hurkett, Starkings, Sutton, Watson and Huxtable.  
Clerk: Miss Kent.

One member of the public was present.

## **1. ATTENDANCE**

Cllr Smith – alternative engagement. Cllr Huxtable arrived at 7.37pm and gave apologies for being late.

## **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Cllrs Huxtable, Starkings Watson hold allotment tenancies and have dispensations in place.  
Cllr Bradford is a Martham Coronation Recreation Ground Trustee.

## **3. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council meeting held on 20 December 2017 were PROPOSED  
Cllr Watson, seconded Cllr Starkings as a true and correct record and signed by the Chair.

## **4. PUBLIC FORUM**

4.1 Apologies were received from District Councillors Barry and Mary Coleman.

County Councillor Haydn Thirtle updated Council on the recent roadworks within the village which had improved since contacting Highways. Recent challenges at the James Paget Hospital around bed blocking had been addressed by Norfolk County Council.  
Cllr Thirtle also gave an update regarding Norfolk County Council proposes to reduce funding for 'Bus services' and 'Gritting' which have been opposed.

Apologies were received from PC Gary May. Police report was read out –

Calls to Norfolk Constabulary from the Martham area:

Total of 25 calls, these include:

Abandoned Call x1, Burglary Residential (theft from garden, caravan in garden & theft from School) Concern for Safety x2 Criminal Damage x4 Domestic Related Incident x3 Hate Crime x1 Missing Person x1 Nuisance x1 Road Related Incident x1 Suspicious Circumstances' x3 Theft (making off without making payment) x1 Violence against the person x3 (Please note not all calls are crime related).

Recorded Crimes / Incidents for the same period: Total of 26 recorded crimes / incidents, these include:

Affray, Assault on a Police Constable. Burglary (Caravan), Burglary (Dwelling), Burglary (School)

Child at Risk report (non-crime) x9, Common Assault (without injury), Criminal Damage, Domestic Abuse

Investigation (non-crime) x3 Engaging in controlling / coercive behaviour.

Section 4A Public Order Act (in fear or provocation of violence) x2 Sexual offences, Theft of Motor Vehicle Theft.

## **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

5.1 Bus shelter – It was agreed to proceed with the purchase of a bus shelter up to the value of £3000 (exc VAT).

**CLLRS HURKETT/STARKINGS/CLERK**

5.2 Telephone Box Sale – March meeting.

Initialled:

32

## 6. CORRESPONDENCE

Letter – Planning 06/17/0358/F. It was AGREED for the Clerk to send a response in acknowledgment of letter. **CLERK**  
Email – Back Lane. It was AGREED for the Clerk to send a response in acknowledgment of correspondence. **CLERK**  
Leaflet – Aims and Guidance notes for Local Highway Authority requirements in Development Management – Tabled. Noted.  
Letter- Nationwide Building Society changing terms and conditions to Business Instant Saver- Tabled. Noted.

## 7. PLANNING

- 7.1 To consider applications received from GYBC for comment: 06/17/0779/CU: 70 Damgate Lane, Sunnyside, Martham NR29 4PZ – Change of use from agricultural land to additional garden space. No comment.
- 7.2 To consider any applications received from Broads Authority for comment. None
- 7.3 To receive any notifications of decision. Noted.

## 8. FINANCIAL MATTERS

- 8.1 Bank reconciliation as at 3.01.18 next meeting.
- 8.2 To authorise expenditure of £2756.32. To note receipts of £3508.24.
- 8.3 Outstanding Award of Court Costs – It was AGREED for the Clerk give an update when more information was provided.

## 9. THE GREEN

- 9.1 Pond retaining wall – It was PROPOSED Cllr Watson, seconded Cllr Hurkett to proceed with the quote submitted by G and H Services for the amount of £1870 (exc VAT). **CLLRS HURKETT/STARKINGS**
- 9.2 Back Lane Pond - Cllr Huke gave an update and on progress and will look into further options available.
- 9.3 It was AGREED for a Display of Classic Cars to go on 'The Green' on Sunday 8 July 2018.
- 9.4 Christmas Tree – It was PROPOSED Cllr Starkings against Cllrs Huke, Bradford, Huxtable to purchase a tree which could be planted on the green to save money. The Clerk was asked to investigate removal of the Christmas tree on the Green.  
**CLERK**

## 10. POLICING

- 10.1 Safer Neighbourhood Action Panel Meeting 11.1.18. The Clerk gave an update after attending the SNAP meeting with local Police representatives. Attendees were informed that any future meetings would be held in North Yarmouth with a date and location still to be confirmed at this stage.

## 11. ADMINISTRATION

- 11.1 Councillor Vacancy – Cllr Janet Henning has resigned and a vacancy. The recruitment process to replace Cllr Henning has started. It was AGREED for the Clerk and Cllr Hooper to attend GDPR training

## 12. HIGHWAYS AND FOOTPATHS

- 12.1 Zebra Crossing – It was AGREED to send the draft letter to Highways after suggested amendments.
- 12.2 Traffic Management Overview site meeting – the Clerk gave an update and agreed a date to arrange a site meeting in January 2018.
- 12.3 Traffic changes Back Lane/White Street/Old School Lane – It was AGREED to write respond to Highways offering support to adding access only signs at each end of the lane.

## 13. COMMUNITY CENTRE

- 13.1 Letter box – It was AGREED for the Clerk to action alterations. **CLERK**

## 14. ITEMS FOR NEXT AGENDA

None.

Initialled:

The meeting closed at 8.42pm

Signed:

17 January 2018

EXPENSES January 2018	
Burrell Pest Control	120.00
United Resource Management	34.20
Konica Minolta	208.32
Norse	50.88
Rodney Scott	273.20
HMRC	518.18
Salaries	1418.55
Vantech	90.00
Expenses	42.99
<b>Total</b>	<b>£2756.32</b>

Income – December 2017	
Interest - Nationwide	£23.01
Health Intelligence	£400.00
HMRC	2491.88
VAT	£593.35
	<b>£3508.24</b>

Initialled: