

**Minutes of MARTHAM PARISH COUNCIL MEETING**  
**Held on WEDNESDAY 19<sup>th</sup> March 2014**  
**AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM**  
**AT 7.30PM**

Present: Councillors; Bradford, Gates, Hooper, Huxtable, Johnson, Murrant, Starkings, Watson, Wright.

Chair: Councillor Murrant.

Clerk: Mrs Sarah Hunt

In the public forum; Cllrs Barry and Mary Coleman, Parishioners Mr Eric Brown, Mr James Chapman, Mr Lee Sutton.

**PUBLIC FORUM**

- Mr Brown addressed the meeting with regard to the planning presentation made to the Council for the land opposite the Dr's surgery. It was brought to the attention of the Council that the water pressure in that part of the village is very low indeed – a request was made that the Council bear this in mind in any future discussions.
- Cllr Mary Coleman – the number to report street lights to Norfolk County Council has now changed, the last digit is now an 8, not a 9 as previously. A better result is achieved by telephoning and reporting than emailing. All those marked with an 'R' need reporting to Great Yarmouth Borough Council – others to Norfolk County Council.
- Cllr Barry Coleman – Much work has been undertaken with regard to dog fouling in the village, and certainly the streets seem cleaner, GYBC has also received several phone calls identifying people who are not clearing up after their animals, so awareness is much higher. There will be no District Councillors budget this year due to the cutbacks. There is a Spring Newsletter being distributed shortly by Councillors, and this goes to all houses within the ward and features a one third page article on dog fouling.
- Mr Chapman pointed out that this was not a problem exclusively for highways footpaths, but also rural footpaths within the Parish – the footpath through the farm and the field side paths are also affected badly by irresponsible owners.

The public forum was closed at 7.47pm

**COUNCIL**

1. Apologies for absence: Cllr Manifold, Cllr Jordan.
2. Declarations of personal interest and dispensations for any items on the agenda. Cllrs Huxtable, Starkings, Watson and Wright – allotment holders.
3. The minutes of the full Council meeting held on 19<sup>th</sup> February 2014 were AGREED as a true record, PROPOSED Cllr Bradford, seconded Cllr Watson, and signed by the Chairman.

646

25/3/14

Intialled.

Clerk: Mrs S Hunt  
Community Centre, Playingfield Lane, Martham, Great Yarmouth, NR29 4SP  
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4. To consider any matters arising from the minutes.
  - 4.1 Resilience Plan. Next meeting. **CLERK.**
  - 4.2 Litter Picking Day. Cllr Watson reported that he was unable to attend on the 19<sup>th</sup>, but would remain involved with the organisation. It is scheduled to take place on the 19<sup>th</sup> April 10am – 1pm, meeting outside the Co-op on the Village Green.
  - 4.3 Planters – Rollesby Road. See item 15.1.
  - 4.4 Cllr Watson reported that Mr Smith has lost the key to the lock on the Smee. He has taken the lock off, and is prepared to take away the fallen trees free of charge – Cllr Huxtable to discuss with Mr Smith. **CLLR HUXTABLE.**
5. Planning.
  - 5.1 06/14/0039/O – Westgrove, Rollesby Road – Three, single storey dwellings. Letter to be sent making the following comments:  
As part of the planning conditions there should be a clause ensuring any developer is responsible for improving the condition of the access trackway and is responsible for future maintenance to a suitable standard.  
06/14/0146/F – 146 Repps Road – Two storey extension to rear. No comment to be sent.
6. Finance.
  - 6.1 The monthly list of invoices for payment totaling £4,530.58 AGREED, PROPOSED Cllr Bradford, seconded Cllr Gates. Income of £1,713.21 noted.
  - 6.2 The bank reconciliation and copy statements were presented to the meeting, approved as agreeing and signed by the Chairman.
  - 6.3 Public Liability Insurance.  
It was AGREED to reduce the requirement from £5 million to £2 million from contractors. PROPOSED Cllr Huxtable, seconded Cllr Wright.
  - 6.4 To note the attached Financial Briefing regarding two signatories on cheques. It was AGREED that the Council did not wish to process electronically at present. Options to be considered by Finance at next meeting. PROPOSED Cllr Watson, seconded Cllr Wright.
7. Correspondence.
 

018/2014 – East Anglian Childrens Hospice – request for donation. £50 to be donated from recycling money – PROPOSED Cllr Huxtable, seconded Cllr Gates. **CLERK.**

019/2014 – Momentum – Grant of £350 for Youth Club – noted.

020/2014 – Norfolk Pension Fund – notification of rate increases from 1<sup>st</sup> April - noted.

021/2014 – Mr Layne Patterson – Rats in village pond. Environmental Health no longer offer a free service for the public areas of the Parish. The Clerk has been in discussion with Great Yarmouth Borough Services, who will now contract this work for a fee. It was AGREED that the Clerk instruct them to bait the area. PROPOSED Cllr Wright, seconded Cllr Watson.
8. Affordable Housing.
 

It was agreed that Cllr Hooper, Johnson and Starkings look at this.

9. Presentations to Council.  
It was PROPOSED by Cllr Murrant and seconded Cllr Watson that any persons requesting presentations to Council be invited at 7pm before the commencement of the meeting at 7.30pm. Councillors would be free to attend, or attend at 7.30 for just the meeting. AGREED. **CLERK.**
10. Allotments.
  - 10.1 Questionnaires re: Waterless Toilet.  
These have been received from around 50% of the allotment holders. Council will now be asking a wider section of the Community fill them in to ensure a clear mandate for the grant application. **CLERK.**
11. Small Works.
  - 11.1 War Memorial. Two quotations received, awaiting third. No response yet from Parochial Church Council on trimming/removing tree.
  - 11.2 Tree Lights on Village Green. Cllr Johnson still looking at this – one business in the village has volunteered to sponsor lighting one tree. Cllr Coleman will not be able to provide the temporary tree this year as the Councillors Allowance has ceased.  
The Clerk has requested a quotation from UK Power Networks to install an electrical supply onto the main Green.
  - 11.3 Blue Notice board – Black Street. This has been removed.
  - 11.4 Back Lane Pond - leak. The Clerk continues to work on this – so far finding a Company to look at the problem.
  - 11.5 Daisy Close. Cllr Gates has met with Mr R Scott and is awaiting a quotation to double the size of the flower bed and alter the planting.
12. Community Centre.
  - 12.1 Steps into Garden. Awaiting Quotation.
  - 12.2 Loft Ladder. It was AGREED to purchase this at a cost to the Council of under £100 – PROPOSED Cllr Johnson seconded Cllr Hooper.
  - 12.3 Tables and Chairs. The Grant application is ready to be submitted.
  - 12.4 Car Parking Area. Several prices have been sought, this is more than anticipated – options are still being explored.
  - 12.5 Ramp painting. The first coat has been applied, Clerk to source more paint. **CLERK.**
13. Signposts in the Centre of the Village. Cllrs Hooper, Huxtable and the Clerk have met with Mr Chapman. The proposal before the Council is that the Council sources the post, and individual businesses buy their own signs to fit onto the post. An annual fee is then paid to the Parish Council. The proposed site is outside the Co-op at the bottom of Black Street. Cllr Huxtable wished his strong objection to be noted for the minutes.  
It was PROPOSED Cllr Hooper and seconded Cllr Bradford that the opinion of the Planning Department be sought. **Cllr HOOPER.**
14. Land Registry – Adverse Possession notification – Cess Staithe.  
Maps available at meeting. Noted.
15. Festivals
  - 15.1 Carnival - a request has been received to plant poppies around the village ponds. It was AGREED that the Carnival committee be offered the use of

the planters from Rollesby Road, plus the opportunity to plant the ones on the Green by the Co-op on Repps Road, PROPOSED Cllr Bradford, seconded Cllr Hooper. **Cllr BRADFORD.**

16. Village Green.
  - 16.1 Access over. Cllr Murrant to contact and offer dates for meeting. Clerk to investigate legal matters. **Cllr MURRANT/CLERK.**
  - 16.2 Disconnection from Silt Filter. This has clearly not been completely disconnected. Clerk to follow legal advice given by NorfolkALC. **CLERK.**
17. Personnel.
  - 17.1 Update on Youth Worker recruitment.  
Interviews to take place Monday 24<sup>th</sup> March 2014.
18. Items for next Agenda.  
None.
19. To confirm the date of the next meeting of the full Council will be held on Wednesday 16<sup>th</sup> April 2014 at 7.30pm.  
Finance Meeting 9<sup>th</sup> April 2014.

The meeting closed at 9.16pm.

<b>Expenses 19<sup>th</sup> March 2014</b>	<b>TOTAL</b>
The Big C - approved last meeting minute 7.	£ 50.00
Anglian Water	£ 176.29
SLCC - Reference Book	£ 63.00
British Telecom	£ 159.42
Rodney Scott - co-op border	£ 80.00
Bowers and Barr	£ 352.55
Calor Gas	£ 547.91
Miracle Cleaning	£ 111.36
Pauline James	£ 100.00
Viking Direct	£ 277.71
Sarah Hunt - salary - March	£ 1,202.03
Mr Steven Beales - salary - March	£ 115.50
Inland Revenue	£ 660.18
Norfolk Pension Fund	£ 394.27
Norse Waste Solutions	£ 31.20
Berryman	£ 149.60
Sarah Hunt - expenses	£ 59.56
	£ 4,530.58

**S Hunt - Expenses 19th March 2014**

Open Spaces Society - membership	£ 45.00
Calendar - Tesco	£ 2.50
postage	£ 1.70
Toilet rolls - community centre	£ 3.50
Stationary - batteries - lathams	£ 2.77
postage	£ 0.69
postage	£ 3.40
	£ 59.56

**INCOME -**

Allotment Rent	£ 111.66
Gym takings	£ 624.05
Hall Hire	£ 270.00
Footpath Maps	£ 41.00
Grant - Cllr Coleman (chairs)	£ 316.50
Grant - Momentum (Youth Club)	£ 350.00

Signed:

Chairman

16<sup>th</sup> April 2014

650

25/3/14

Clerk: Mrs S Hunt  
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