



# **MINUTES OF MARTHAM PARISH COUNCIL MEETING**

**Wednesday 21 February 2018 at 7.30pm**

Parish Councillors present: Cllrs Bradford, Gates, Hooper (Chair) Huke, Hurkett, Starkings, Watson and Huxtable.

Clerk: S. Kent.

Seven members of the public were present.

## **1. ATTENDANCE**

Apologies from Councillor Smith – away. Councillor Sutton – absent.

## **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Cllrs Huxtable, Starkings, Watson hold allotment tenancies and have dispensations in place.

Cllr Bradford is a Trustee of the Martham Boat Dyke.

## **3. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council meeting held on 17 January 2018 were PROPOSED as a true and correct record Cllr Bradford, seconded Cllr Watson and signed by the Chair.

## **4. PUBLIC FORUM.**

- 4.1 A presentation on Back Lane was given by NCC Officer Matt Lord to confirm if the proposal for a revised junction at the top of Back Lane and the installation of bollards to be installed on the small road between Back Lane and White Street. Mr Lord confirmed that 'Access Only' signs had been agreed to be put in place by NCC.
- 4.2 A representative from Lanpro gave a presentation on a Planning proposal for dwellings on land north of Repps Road, Martham and asked for comments from Council. So far 8 responses had been received from the public as part of the online consultation and they welcomed more responses as Lanpro are looking to submit a planning outline application. Cllr Hooper offered the use of the Community Centre as a possible venue for future consultation within the village.
- 4.3 County Councillor Haydn Thirtle updated Council on Norfolk County Council matters which included gaps in Internet and Broadband coverage which had been discussed at the recent Digital Innovation and Efficiency Committee. Co Cllr Thirtle mentioned how PCC Lorne Green had expressed his wishes to take over the Fire Service. Norfolk County Council budgets will be increased for Adult Social Care - £267 million pounds and Children's services - £177 million pounds as Norfolk has an increased aging population. An update on the Broads Authority was also shared with Council as they had purchased moorings close to Acle Bridge where there is the potential for the Broads Authority to build a Café and Educational facility in the future.

Cllr Barry Coleman updated Council with confirm all the Parish Councils budget requests for 2018/19 had been agreed on 20 February 2018.

PC Gary May gave an update on calls made to Norfolk Constabulary from the Martham area:

There have been 29 calls since 17/01/2018, these include: Anti-Social Behaviour (Nuisance), Burglary (residential) x4, Concern for safety. Criminal damage. Domestic Related Incident x5, Road related incident x3 Sexual offence x2, Suspicious Circumstances x 7, Vehicle (interference with), Violence against the Person x4 (please note not all calls are crime related).

There had been 22 recordable offences / incidents during the same time period, these include: Attempt Burglary (dwelling), Burglary (dwelling) x5 (male arrested and charged with 3 burglaries!!). Common Assault x2, Criminal damage to a dwelling, Domestic Abuse Investigation (non-crime) x4. Interference with Motor Vehicle. Public Order Incident (S4A). Schools Incident (non-crime). Sexual offence x3 Theft x3. (please note some of the above incidents are non-crime, however these have to be recorded under national crime recording standards).

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## 5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 The Clerk updated council to confirm the Bus Shelter had been ordered. Noted.
- 5.2 External Communication. Clerk confirmed a discussion over the telephone had taken place. Noted.

## 6. CORRESPONDENCE

Letter – Planning Inspectorate Appeal Ref: APP/U2615/W/17/3187951. Objections given on the grounds registered on the website. **CLERK**

Letter – RE: Norwich Western Link – NCC. Noted.

Email – GYBC – The future of Oak Tree Play Area was discussed. Cllr Huke Proposed, seconded Cllr Bradford to respond to GYBC with request to repair the swings and put the area back to good working order. **CLERK**

## 7. PLANNING

- 7.1 To consider outline planning consultation for around 65 dwellings on land to the north of Repps. Noted.
- 7.2 To consider applications received from GYBC for comment:
  - 06/17/0358/F Somerton Rd (Land to South of) and White St. (East of) Church Farm Martham – Conversion of existing barn to 2 dwellings an erection of 43 dwellings and associated infrastructure. Application restarted due to incorrect certificate being submitted in June 2017.No comment.
  - 06/18/0108/CD 37 Hemsby Road, Martham. Discharge of condition 3 of planning permission - 06/17/0740/F - Two storey extension to side. No comment.
  - 06/18/0041/F, 2 & 4 Damgate Back Lane (adj) Martham - Proposed new dwelling.
  - 06/18/0042/F, 11A The Green Martham - Conversion of former warehouse to 2 no flats. Written letter of support. **CLERK**
  - 06/17/0358/F Cllr Huke asked if a request for ‘106 money’ could be submitted. **CLERK**
- 7.2 To consider any applications received from Broads Authority for comment. None.
- 7.3 To receive any notifications of decision. 06/17/0738/CU – for change of use to residential and public open space – amended from Change of use from Agricultural use to Residential use.
  - 06/17/0740/F – Two storey extension to side, 37 Hemsby Road, Martham.

## 8. FINANCIAL MATTERS

- 8.1 Bank Reconciliation as at 3.1.18 and current balance of £85,579.97. Noted.
- 8.2 It was AGREED to authorise expenditure of £13,403.52, Proposed Cllr Bradford, seconded Cllr Gates. Receipts of £475.61 for January 2018. Noted.
- 8.3 The addition of the figures for the Precept Recommendation was included in the Finance meeting minutes December 2017. Noted.
- 8.4 To confirm Keith Debbage instructed re: Spring Hedge-cutting. Agreed.

## 9. THE GREEN

- 9.1 Back Lane Pond. Cllr Hukes’ report was considered. It was AGREED that Cllr Huke and Cllr Huxtable would continue the work on the pond and Council will approve sections of the costings as the work progressed in response to written reports for the phased work. It was AGREED, Proposed Cllr Gates, seconded Cllr Hooper that a budget of £6000 is set to complete the work on the pond. **CLLRS HUKE/ HUXTABLE**
- 9.2 A request to use the Green from St Marys Church Martham was AGREED.
- 9.3 A request to use the Green for The Funfair 30 April – 8 May 2018 was AGREED.

## 10. VILLAGE HALL

- 10.1 Cllr Huke updated Council on the heating situation at the Village Hall as he considered it unfit for purpose. Council discussed the budget held for the Village Hall. It was AGREED that clarification on how the budget could be spent would be requested from the Charities Commission. **CLLR HUKE**

## 11. ADMINISTRATION

- 11.1 Clerk confirmed a Councillor could now be co-opted to fill the current vacancy. Noted.
- 11.2 Clerk gave an update about the Staff Consultation. Personnel Meeting to be arranged. **CLERK**
- 11.3 It was AGREED for the Clerk to attend NALC training for End of Year Accounts £25 + VAT, Grants and Funding £25 + VAT and CILCA £300 + VAT, (+ SLCC fee of £250) Proposed Cllr Hooper, seconded Cllr Gates.

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## 12. HIGHWAYS AND FOOTPATHS.

- 12.1 Traffic Management Overview site meeting. Cllrs gave an update of the meeting with positive comments from NCC noted. Potential funding applications in 2019 were possible for traffic management improvements within the village. It was AGREED for a 'Traffic management' working party to be set up which will comprise of Cllrs Huke, Starkings, Hurkett and Hooper.
- 12.2 Traffic changes Back Lane/White Street/Old School Lane – Proposal for the installation of bollards to be installed on the small road between Back Lane and White Street were considered. Proposed Cllr Watson seconded Cllr Gates, 4 in favour and 4 against – (casting vote). NOT AGREED.
- 12.3 Public Hearing Martham Footpath 1 Modification Order 2016. Cllrs Hooper, Starkings and Hurkett updated Council. Awaiting outcome of hearing.
- 12.4 Temporary Traffic Restriction Order 2018 Martham. Noted.

## 13. COMMUNITY CENTRE

- Consideration was given for the purchase of Dog waste bags, 6 against, 2 in favour. NOT AGREED.
- Renewal of ESPO Gas Contract. Noted.
- It was AGREED to purchase two new 6 litre Fire Extinguishers at a cost of £30.20 + VAT and luminescent signs £3 + VAT from Broadland Fire Solutions.

## 14. ITEMS FOR NEXT AGENDA

Annual Litter Pick

**The Meeting closed at 9.15pm**

Next meeting Wednesday 21 March 2018

EXPENDITURE February 2018	
	TOTAL
BT	£79.54
Anglian Water (Wave)	£15.52
Anglian Water (Wave)	£117.08
Anglian Water (Wave) - Sewerage	£69.63
Parish Online	£70.80
Norse Waste Solutions	£49.08
EON - Energy Solutions	£254.69
EKS Living Clean Ltd	£122.21
Rodney Scott	£114.30
FLO GAS	£268.00
Rialtas Business Solutions Ltd	£763.20
URM - Bottle Bank	£34.20
Norse Commercial Services Ltd	£4,153.69
Norse Commercial Services Ltd	£3,588.00
Primary Care Supplies	£1,498.80
Salaries	£1,418.55
HMRC	£518.18
Community Centre Toilet Tap	£34.92
Allotments	£156.93
<b>Total</b>	<b>£13,327.32</b>

Initialled:

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<b>Income - January 2018</b>	
Allotments	£176.00
Community Centre	£145.00
Recycling	£131.60
Interest	£23.01
<b>Total</b>	<b>£475.61</b>

Clerk - Expenses 21 February 2018

Training Travel	£16.20
Christmas Tree/Donations	£60.00
<b>Total</b>	<b>£76.20</b>

Initialled:

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