

**MINUTES OF MARTHAM PARISH COUNCIL MEETING**  
**WEDNESDAY 15<sup>th</sup> April 2015**  
**AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM AT 7.30PM**

Present: Cllrs Bradford, Gates, Hooper, Hurkett, Huxtable, Johnson (chair), Manifold, Smith, Starkings, Watson, Wright.

Clerk: Sarah Hunt

5 parishioners, P C Cook, Cllr Carttiss, and Cllrs B & M Coleman were also present.

### **PUBLIC FORUM**

The Parish Council was asked to consider set opening times for the Parish Office.

P C Cook reported that the Clerk had passed along concerns with regard to the Skatepark on Rollesby Road and he sought to assure the Council of his best attention to the matter.

Cllr B Coleman reported that the Hemsby Road development was withdrawn, and so was no longer scheduled to go to the Planning Committee. Great Yarmouth Borough Council had found issue with some responses – namely that dwellings were replacing current land set aside for Commercial Development, and that the inspectors comments are still be awaited with regard to that issue.

There are other unresolved technical issues, it is outside the development area for the current plan, the new plan is still awaiting comments from the inspector before it can be signed off, and the link to the Mushroom Farm site has still not be clarified.

### **COUNCIL**

1. Apologies for absence.  
None.
2. Declarations of personal interest and dispensations for any items on the agenda.  
Cllrs Huxtable, Starkings, Watson, Wright – all allotment holders.
3. The Minutes of 18<sup>th</sup> March 2015 were signed as a correct record of that meeting  
PROPOSED Cllr Hooper, seconded Cllr Watson.
4. To receive an update on any matters arising from the minutes not covered elsewhere on the agenda.  
None raised.
5. Finance.
  - 5.1 To approve payments of £6592.22 as circulated plus the addition of £58.10 to Cllr Starkings to reimburse for shingles for the bus stop. Payments were AGREED, PROPOSED Cllr Johnson, seconded Cllr Hooper.
  - 5.2 To receive bank statement and reconciliation as at year end. Circulated to all Councillors. To be checked and signed by the Chairman after the meeting if correct. **CLLR JOHNSON/CLERK.**
6. Correspondence.
  - 006/2015 – Norfolk Constabulary – Proposed Meeting for PCSO Funding. No one to attend.
  - 007/2015 – British Legion – Request for permission to site a bench in the village.  
**CLLR HUXTABLE** to liaise and report back to next meeting. **CLERK.**

Initialled:

7. Planning.

7.1 Applications received for comment.

06/15/0126/F - 28 Repps Road - Demolition of existing lean-to and erection of boat shelter and workshop (domestic). No comment to be sent.

Applications granted by The Broads Authority.

BA/2015/0067/FUL – Maggies Folly, 49 Riverside - Demolish existing property and construct new property. GRANTED.

7.2 The meeting considered appointing a representative to attend the Development Control Committee on 21<sup>st</sup> April 2015 with regard to application No. 06/14/0817/O – Residential Development, Access, Public Open Space and associated works at Land North of Hemsby Road, Martham. Cllr Hooper informed the meeting this had been withdrawn and would not be heard on the 21<sup>st</sup> April.

The Council heard the list of objections compiled by Mr Hooper from feedback from meetings and parishioners. It was PROPOSED Cllr Huxtable and seconded Cllr Johnson that Mr Hooper attend the meeting when this is rescheduled and represent the Council presenting these objections.

AGREED. **Cllr HOOPER.**

8. Toilets. Cllr Hooper reported that the Council had received three letters in support of the Parish taking over the responsibility for them. There is also a petition circulating to keep them open. Finance is currently being explored by the Working Party, along with options for changes for the building.

Current provisional calculations on the costings provided by Great Yarmouth Borough Council would give a rough figure of £6.00 per household per year. The Working Party will meet with contractors to see what options can be taken to reduce this sum.

9. Litter Pick. Cllr Hooper reported a disappointing response to the poster competition – one winner has been chosen, so only one prize will be awarded. They are being duplicated for the litter pick weekend, and a prize will be awarded on the day. The litter pick takes place on Saturday 25<sup>th</sup> April at 10am outside the Co-op on the Village Green. All Councillors are invited to come along and support this.

10. Youth Work Presentation. Mr M Llewellyn gave an update on the Youth Club. This is running quite well, with good attendance. It is harder to manage with bigger groups. Some Youth Club members are attending the litter pick. Concerns had been expressed by members with regard to the Playing area on Rollesby Road.

11. Scout Fencing. Cllr Starkings notified the meeting that the Scouts had reported a fence fallen down between the centre and the field at the rear. The leases had been checked, and responsibility for fencing is passed to the Scouts in their lease. Letter to be sent informing them of this and asking them to repair as per their lease, PROPOSED Cllr Starkings, seconded Cllr Huxtable. **CLERK.**

12. Affordable Housing. The Cllrs looking at affordable housing provision in the village have identified a possible area. This may take 3 or 4 affordable houses. July agenda. **CLERK.**

13. Communications.

Initialled:

- 13.1 Update on web statistics. Cllr Smith gave an update of figures from social media. The Parish Council has been in the local paper several times this month in a positive way.
  - 13.2 Community Led Plan. This meeting is to take place on the 22<sup>nd</sup> April 7.30pm. There have been leaflets delivered by Councillors, some parishioners have already confirmed their attendance. Charlotte Stannard of NRCC is attending.
14. Highways. The planned crossing on Black Street is no longer being taken forward.
15. Footpaths. Cllr Manifold reported there was a broken sign at the top of Thunder Hill, that several permissive footpath signs were damaged. **Cllr JOHNSON.**
16. Martham Boat Dyke
- 16.1 Notification of CIO application. Noted.
  - 16.2 Summary of March Meeting. Noted.
17. Trees. Cllr Huxtable.  
Willow Tree on the Green. Next meeting. **CLERK.**  
The other trees have now been replaced.
18. Personnel.
- 17.1 The Clerk is now qualified for First Aid at Work. Noted.
  - 17.2 The Clerk will not be working for East Ruston Parish Council from 1<sup>st</sup> May 2015. Noted.
19. Village Green.
- 19.1 Reinstatement of connection to pond. Cllr Johnson has unblocked one end of the silt filter – the other will be unblocked when the Siltex is added. Lillies to be added shortly thereafter.
  - 19.2 Update on Tribunal Case. Final documents are now ready to be submitted. Fiona Croxen who has worked on the case so far is leaving N P Law, but has agreed to remain as part of the team if needed.
  - 19.3 Litter Bin by Co-operative. Now installed. Clerk to send a letter of thanks to the Co-operative. **CLERK.**  
The Youth Club is going to do a display on this bench for the scarecrow festival.
  - 19.4 Village Green Lighting. Cllr Johnson reported that one company has so far responded to a request to tender – more awaited.
  - 19.5 Christmas Fayre. Cllr Johnson has spoken to previous organisers of this event, the marquee hire is the most expensive item, so a smaller scale event is envisaged for this year to keep costs down. Some stallholders have already confirmed attendance. This will take place on the 11<sup>th</sup> and 12<sup>th</sup> December, hopefully the lights switch on will take place that weekend. Any suggestions or offers of support to organise would be gratefully received.
20. Next Meeting
- 13<sup>th</sup> May 2015 – Annual Parish Meeting.
  - 20<sup>th</sup> May 2015 – Annual Parish Council Meeting.

Initialled:

Items for next agenda;  
Ducks on the Green.  
Vodafone Design  
Village Welcome Signs  
Community Led Plan  
Allotments Update  
Parish Office Opening Hours  
Willow Tree on the Green.

The meeting closed at 8.32pm.

Signed:

Dated: 20<sup>th</sup> May 2015

### EXPENSES 15th April 2015 Meeting

flogas	£ 190.98
Norfolk alc	£ 450.22
T Clayton Boiler Servicing	£ 159.50
Barcham Tree Specialists	£ 331.20
PPL	£ 142.98
Norfolk County Council	£ 475.00
Rodney Scott	£ 80.00
PRS	£ 226.96
SLCC Enterprises	£ 112.20
Lockhart Catering Equipment	£ 1,270.53
Viking Direct	£ 44.82
Miracle Cleaning	£ 116.64
Momentum	£ 65.00
British telecom	£ 152.15
Burrell Pest Control	£ 65.00
Berryman	£ 20.08
Norse	£ 40.68
Sarah Hunt - expenses	£ 137.39
G & S Stores Limited	£ 26.98
Salaries	£ 2,483.91
Colin Starkings (additional to agenda)	£ 58.10
	<b>£ 6,650.32</b>

#### S Hunt - Expenses 15th April 2015

Tesco's - Kettle/Tuck shop	£ 68.44
Tuck Shop	£ 51.89
Card	£ 5.60
Tesco Drinks	£ 1.50
Youth Club	£ 9.96
	<b>£ 137.39</b>

Initialled: