



MINUTES OF PARISH COUNCIL MEETING

Wednesday 18 April 2018 at 7.30pm

Parish Councillors present: Cllrs Bradford, Gates, Hooper (Chair) Huke, Hurkett, Huxtable, Watson, Smith and Starkings
Clerk: S. Kent.

Four members of the public were present.

1. ATTENDANCE

None.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs Huxtable, Starkings, Watson hold allotment tenancies and have dispensations in place.

Cllr Bradford is a Trustee of the Martham Boat Dyke

3. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council meeting held on Wednesday 21 March 2018 were PROPOSED Cllr Watson, seconded Cllr Huke as a true and correct record - signed by the Chair.

4. PUBLIC FORUM

Apologies were given from District Councillors Mary and Barry Coleman and PC Gary May.

- 4.1 A report from PC Gary May was read out by the Chairman which included an update on calls made to Norfolk Constabulary from the Martham area. The Clerk informed Council that she had been informed by the Police that due to recent changes in future there will be no further attendance to meetings by representatives of local Police.

Great Yarmouth and Martham Library Manager reported how 'Open Libraries' technology has been up and running successfully in the library since Easter 2017 and can now be used to increase access to the library for an extra 37 hours per week. The library will be open more evenings and extra hours on Saturdays and Sundays so that people who work full time, or college students will have more opportunities to use the library. It was AGREED to place Open Library open times on the parish notice boards.

County Councillor Thirtle gave a Norfolk County Council update which included a discussion on planned work to fix the number of potholes across the County. Cllr Hurkett reported a pothole in the village close to the Butchers shop that had been reported to him a number of times. Cllr Thirtle had received a request from Norfolk County Council Officer Matthew Lord for a Public Consultation concerning the bollards on Back Lane, Martham. Cllr Thirtle agreed to notify Council when a date has been decided for this to commence. Further update included the subject of tidying Norfolk County Councils 11,000 Assets of land and buildings which could be sold to increase funds. Cllr Huxtable requested further information on any land NCC are intending to use for planning. Cllr Huke requested a list of assets listed for Martham. **CO CLLR THIRTLE**

There was a discussion about the Persimmon Homes signs located within the village. It was confirmed that permission had been granted by GYBC and Council informed of this at the time. The Chair requested for Councillors to remove signs from the village which do not comply with Council 'Signs Policy'. **CLLRS**

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 Cllr Hooper read a report from Great Yarmouth Borough Councillor Barry Coleman regarding road signs in the village for Station Gardens and Repps Road as they have been given to GYB Services for further investigation and will be dealt with in due course. The report from Cllr Coleman also stated that there is no policy regarding the sub division of gardens for development: regarding size, any new property should have no adverse effect on the character of the area. There were no regulations for Willow Way 'one bedroom' bungalow as it is considered to fit with the road of mainly smallish bungalows. The size of the garden and proposed conservatory is also considered to be commensurate with the size of the property.

6. CORRESPONDENCE

Email – Cultural Lead - Great Yarmouth Borough Council. Noted.

Leaflet – Great Yarmouth Tourism and Business Newsletter - Tabled

Letter- Planning Letter response: 06/08/0149/0. It was AGREED for the Clerk to write a letter in response.

CLERK/CLLR HUXTABLE

Email - Setting up a Southern Parishes Group in Norfolk. Cllr Huke AGREED to represent Council in this forum.

CLLR HUKE

7. PLANNING

7.1 To consider applications received from GYBC for comment:

06/18/0191/F: Paston Cottage, 6 Black Street, NR29 4PN – Proposed two storey extension to rear and internal alterations. No comment.

06/18/0196/F: 78 Repps Road, Martham, NR29 4QT – Single storey annexe to the rear. No comment.

06/18/0124/F: 150 Repps Road, Martham, NR29 4QZ – First floor extension over part garage. No comment.

7.2 To consider any decisions received from Broads Authority for comment – BA/2017/0354/FUL. Noted.

7.2 To receive any notifications of decisions 06/08/0041/F and 06/18/0042/F. Noted.

8. FINANCIAL MATTERS

8.1 To receive Bank Reconciliation 03.3.18 and note current balance £83,183.99.

8.2 Discussion regarding expenditure for the Scarecrow Festival Insurance took place and it was AGREED to pay the insurance. NALC Membership was AGREED, PROPOSED Cllr Hurkett seconded Cllr Huxtable with amendments to the sum as £535.59 as no website hosting cost was required.

Traffic management installation costs were discussed with an estimation of £450 + VAT suggested by the Bus Shelter company. Further information would be provided to Council once more details are known it was AGREED, PROPOSED Cllr Bradford, Seconded Cllr Hooper to increase the budget for the Bus shelter to cover this cost once known.

It was AGREED to authorise expenditure of £4446.55 PROPOSED Cllr Gates seconded Cllr Bradford. March receipts of £320. Noted.

9. THE GREEN

9.1 Pond retaining wall – Cllr Hurkett informed Council that there was no further update – Next meeting.

CLLR HURKETT

9.2 Back Lane Pond - Next meeting.

CLLR HUKE

9.3 It was AGREED for use of the Green for a 'Sleep-out' to raise awareness of homelessness 21-22 July 2018.

The Clerk was asked to request for the village toilets to be left open for the whole period and to investigate if insurance was required for the event. Council AGREED to pay this if it is required.

CLERK

10. POLICING

10.1 The new date and venue for the SNAP meeting on Thursday 26 April 2018 at Great Yarmouth Football Club in the Bloaters Bar was noted. Cllr Hooper AGREED to attend as Police representative for Council.

CLLR HOOPER

11. ADMINISTRATION

11.1 It was RESOLVED for the Clerk to attend the SLCC - Finance Training Event in Thetford on 3 May 2018 at a cost of £20.00. Martham to pay in full. PROPOSED Cllr Hooper seconded Cllr Bradford. AGREED.

11.2 It was AGREED to renew of membership of Norfolk Association of Local Councils.

11.3 To consider new model standing orders - June Meeting.

11.4 Nationally agreed SLCC pay scales from April 2018. Noted.

12. FOOTPATHS

12.1 Future contracts were discussed and it was AGREED for the Clerk to investigate the current situation with this. Further investigation was also required to re-instating no.15 and the Damgate Footpath.

CLERK

Cllr Watson AGREED to compile a report for the next meeting.

CLLR WATSON

13. COMMUNITY CENTRE

- 13.1 It was AGREED for the Diabetic Eye Screening to use the Community Centre from 2-30 August 2018.
13.2 It was noted that the Recreation Ground Committee are looking got a new Solicitor to manage the lease for the Community Centre.

Further discussion took place on the removal of rubbish from the Allotment site. It was AGREED to put onto the agenda of the next allotment meeting.

CLERK

14 ITEMS FOR NEXT AGENDA

- Phone Box
- Bulb Planting

The meeting finished at 8.56pm.

Next meeting Wednesday 20 June 2018

EXPENDITURE April 2018	
Norse Waste Solutions	50.88
TSO Host	67.18
EKS Living Clean	152.76
Flogas	110.49
Norfolk Association of Local Councils	19.99
Norfolk County Council	580.00
Keith Debbage	198.00
Insure My Event	320.00
NACL Membership Renewal	535.59
Environment Agency	14.73
Salaries	1936.73
United Resource Management	9.00
Training	30.00
Read Timber	391.20
Total	4416.55

Income - March 2018	
Allotments	£80.00
Community Centre	£240.00
Total	320.00

Published 15 April 2018

Stacey Kent

Clerk and Responsible Financial Officer
Martham Parish Council