



NOTICE OF PARISH COUNCIL MEETING

You are hereby invited to attend the Martham Parish Council Meeting at the Community Centre on: **Wednesday 20 June 2018 at 7.30pm**
Members of the press and public are invited to attend

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances, members must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 16 May 2018.

4. PUBLIC FORUM

4.1 To receive a report from County Councillor and District Councillors.

4.2 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the Agenda.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Bus Shelter – update

5.2 Pond retaining wall – update Cllrs Hurkett and Starkings

5.3 Back Lane Pond - update Cllr Huke

6. CORRESPONDENCE

6.1 Email from Norfolk Wildlife Trust SMEE – update Cllr Smith

6.2 Email from Carer Friendly Communities: An invitation

7. PLANNING

7.1 To consider applications received from GYBC for comment: 06/18/0267/F - Existing pub forecourt to be raised above road level, paved and provided with boundary railings. Kings Arms Public House NR29 4PL. Application received by Council on 24/5/18.

7.2 To consider any applications received from Broads Authority for comment - None.

7.3 To receive any notifications of decision. 06/18/0191/F Paston Cottage, 6 Black Street, NR29 4PN – Proposed two storey extensions to rear and internal alterations. GRANTED.

8. FINANCIAL MATTERS

8.1 To receive the Internal audit report. To note Annual Governance Statement.

8.2 To note accounting statements for 2017/2018

8.3 To authorise expenditure. To note receipts.

8.4 To note the Asset register.

8.5 To consider insurance quotation for Martham Carnival arranged for June 30 - 1 July 2018.

8.6 To consider Scarecrow Festival sums and allocation.

8.7 To note the new 2018/19 cleaning rates and term and conditions for EKS Living Clean.

9. THE GREEN

- 9.1 To consider new placement of the British Legion bench – Cllr Bradford
- 9.2 To note work required on village road signs located on the Green – Cllr Hooper

10. COMMUNITY LAND TRUST – update from Cllr Hooper

11. ADMINISTRATION

- 11.1 To consider new model standing orders.
- 11.2 To consider and review draft GDPR privacy policy and related documents.
- 11.3 To note the ICO registration renewal cost of £40.00
- 11.4 Annual Parish Meeting 9 May 2018.
- 11.5 Personnel Meeting 6 June 2018
- 11.6 Annual Governance and Accountability Return Meeting 6 June 2018.

12. HIGHWAYS AND FOOTPATHS.

- 12.1 Traffic Management/Speed reduction – Cllrs Hooper, Hurkett and Starkings.
- 12.2 Parish Partnership Scheme Initiative – Invitation to bid.
- 12.3 To consider proposed Cess Road Creation Order.
- 12.4 Registration of Damgate Lane as Public Right of Way – update Clerk

13. TRAINING

- 13.1 To consider attendance of the SLCC Regional Training Seminar for 2018.
- 13.2 To consider attendance to LCPAS Planning course parts 1-2 July and August 2018.

14. COMMUNICATIONS REPORT – update Cllr Smith

The Chairman will resolve to exclude the press and public from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

15. PERSONNEL MATTERS

- 15.1 To consider recommendations.

16. ITEMS FOR NEXT AGENDA

Next meeting Wednesday 18 July 2018

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Stacey Kent

Clerk and Responsible Financial Officer
Martham Parish Council