

MARTHAM PARISH COUNCIL FINANCE COMMITTEE MEETING

Wednesday 4th May 2016

In the Community Centre, Playingfield Lane, Martham at 7.30pm

Members of the Finance committee are Councillors; Bradford, Gates, Hurkett, Johnson, Manifold, Starkings.

You are hereby invited to attend the Finance Committee meeting at the above venue on the date shown.

Clerk
26th April 2016

AGENDA

1. Apologies for absence.
2. Declarations of personal interest and dispensations for any items on the agenda.
3. To approve the minutes of the Finance meeting held on 9th December 2015.
4. Update on matters arising;
 - a) Recycling
 - b) Grants
 - c) Additional bank account.
5. To receive Income and Expenditure report.
6. To review detailed income and expenditure 2015-16.
7. To review and adjust cost code allocation. Clerk.
8. To receive and accept end of year return.
9. To review the asset register.
10. To review Financial Risk Assessment.
11. To review Specific Duties of the Responsible Financial Officer.
12. To review Financial Regulations.
13. To review Terms of Reference for Internal Auditor.
14. Items for next agenda