



NOTICE OF PARISH COUNCIL MEETING

You are hereby invited to attend the Martham Parish Council Meeting at the Community Centre on: **Wednesday 20th September 2017 at 7.30pm**
Members of the press and public are invited to attend

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances members must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 16th August 2017.

4. PUBLIC FORUM

4.1 To receive a report from County Councillor, District Councillors and the Police.

4.2 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the Agenda.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Daisy Close. Telephoned England & Co Solicitors 12.9.17. Message left.

5.2 Defibrillator Installation. Clerk update.

5.3 Digital Storage of Documents – next meeting.

5.4 Somerton Road Bus Stop removal. Clerk update.

5.5 Possible purchase of Allotment Site. Cllr Starkings.

5.6 Possible land transfer of Damgate Staithe. Cllr Huxtable.

6. CORRESPONDENCE

Email – suggestion to sell the Telephone Box. For consideration.

Lloyds letter – changes to business account. Tabled.

7. PLANNING

7.1 To consider applications received from GYBC for comment;

7.2 To receive notification of decisions taken by GYBC;

06/17/0439/F – 22 Woodstock Way, Martham. First Floor Side Extension. GRANTED.

06/17/0398/F – 4 Cherry Tree Avenue, Martham. Proposed two storey rear extension and demolition of existing conservatory. GRANTED.

06/17/0396/F – Martham Telephone Exchange, Repps Road. Change of use from B8 storage to residential, extension to east and small extension to the north, raising roof height to accommodate first floor. REFUSED.

06/15/0486/F – 10 White St, Martham. Full Planning Application for 100 new dwellings, public open space, associated infrastructure and demolition of No. 10 White Street (existing dwelling) to form access. GRANTED.

06/17/0379/F – 55 Cess Road, Martham. Single storey side extension and alterations to existing garage. GRANTED.

7.3 Community Land Trust – Cllrs Hooper/Huke/Huxtable.

7.4 S106 consultation. Clerk

7.5 Traffic Management Overview. Clerk

7.6 Norfolk Strategic Framework Consultation;

<https://norfolk.citizenspace.com/consultation/norfolk-strategic-framework/>

7.7 Pre-planning policy. Cllr Hooper

8. COMMUNITY CENTRE

- 8.1 Fire Proof Cabinet – 60 minute 2 drawer £749.16. 120 minute 2 drawer £798.00.
60 minute 4 drawer £807.00. 120 minute 3 drawer £1034.00.
- 8.2 Disabled Toilet lever tap quotation. Cllr Hurkett.
- 8.3 Licence to Occupy. Cllr Watson

9. FINANCIAL MATTERS

- 9.1 To receive Bank Reconciliation as at 3.9.17 and note current balance.
- 9.2 To authorise expenditure. To note July & August receipts.
- 9.3 Update re; outstanding payment to Parish Council of awarded Court Costs. Clerk
- 9.4 Maintenance Schedule/Asset Register. Cllrs Huke/Starkings
- 9.5 To consider the appointment of Mrs Pauline James as internal auditor for 2017/18.

10. COMMEMORATIVE BENCH – CHURCHYARD.

To receive an update. Cllr Hooper

11. THE GREEN

- 11.1 Watering of Flower Boxes. Cllr Hooper
- 11.2 Black Poplar. Cllr Huxtable.
- 11.3 Back Lane Pond. Cllr Huke
- 11.4 Banner advertising on the Village Green. Cllr Hooper
- 11.5 Pond Retaining Wall. Cllr Hurkett
- 11.6 Village Green Boundaries. To consider Boundary definition.

12. POLICING LEVELS.

- 12.1 Feedback from SNAP Meeting 13.9.17 Cllr Hooper
- 12.2 To discuss policing levels in the village. Cllr Hooper

13. ADMINISTRATION

- 13.1 To receive minutes of personnel meeting 13th September 2017.
- 13.2 To consider recommendations.

14. SMEES

- 14.1 Survey of Smees. Cllr Smith

15. SCARECROW FESTIVAL.

To discuss future of Festival.

16. ITEMS FOR NEXT AGENDA

Next meeting Wednesday 18th October 2017

RESOLUTION:

To exclude the press and public as publicity would prejudice the public interest by reason of the confidential nature of the business to take place.

17. VEXATIOUS CORRESPONDENCE.

To consider whether correspondence submitted to Council is vexatious and decide any action to be taken.

Published 15th August

Sarah Hunt

Clerk and Responsible Financial Officer
Martham Parish Council