

**MARTHAM PARISH COUNCIL MEETING WEDNESDAY 20<sup>th</sup> JULY 2016**  
**AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM,**  
**7.30pm**

You are invited to attend the meeting of Martham Parish Council to be held at the above venue on the date shown.

Sarah Hunt  
14<sup>th</sup> July 2016

**AGENDA**

1. To consider apologies for absence.
2. Declarations of interest and dispensations.
3. To approve the minutes of the Parish Council meeting held 15th June 2016.
4. Public Forum:
  - 4.1 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda.
  - 4.2 Police.
  - 4.3 Borough Councillor.
  - 4.4 Public.
5. To receive an update on any matter arising from the minutes;
  - 5.1 Phone Box/Defibrillator. Cllr Hooper
  - 5.2 Footpaths update. Cllr Watson
  - 5.3 Nationwide Account. Clerk
  - 5.4 Small Claims Court Application. Clerk
6. Standing Orders – duration of speaking on items. Cllr Smith
7. Ponds.
  - 7.1 Back Lane Pond. Cllrs Bradford/Huke
  - 7.2 Waitings Lane – to consider an additional bar. Cllr Johnson
  - 7.3 Waitings Lane – to review draft signs. Cllr Johnson/Sutton
  - 7.4 To confirm that the void has been backfilled. Cllr Johnson
  - 7.5 Educating the Parishioners re; feeding of ducks. Cllr Llewellyn

## 8. Village Green

- 8.1 Car Park Sign. Cllr Starkings
- 8.2 Benches. Cllr Starkings
- 8.3 Byelaw. Clerk
- 8.4 Trackways. Clerk

## 9. Planning.

- 9.1 To consider applications and receive notification of decisions.
- 9.2 Neighbourhood Development Plan;  
Motion: 'That following evidence from the community led plan survey that showed new housing development, associated infrastructure and service provision are the most significant issues raised by residents that Martham Parish Council (MPC) agrees to the principle of creating a neighbourhood development plan (NDP) that encompasses the whole parish.  
That MPC considers the benefits of a complex NDP where at least three parish councils agree to work together on one larger plan.  
That a working group is established, tasked with liaising with Great Yarmouth Borough Council and neighbouring parish councils on developing a NDP for Martham and if applicable a complex NDP.  
That the working group report back with recommendations at the September 2016 MPC meeting.' Cllr Sutton
- 9.3 Broads Local Plan – to receive update.
- 9.4 Repps with Bastwick First Time Sewerage commences 1<sup>st</sup> September 2016.
- 9.5 To receive notification that a first time sewerage application has been submitted for River Thurne properties.
- 9.6 Post Box Provision. Email attached.

## 10. Finance.

- 10.1 To consider the monthly list of invoices value £5,759.57 to note income for June.
- 10.2 To receive up to date bank reconciliation.
- 10.3 To note Finance Committee meeting Wednesday 17<sup>th</sup> August 7.30pm.
- 10.4 To agree to delegate August payments to Finance Committee for approval.
- 10.5 To consider payment of balance of Churchyard Grant.

## 11. Correspondence.

## 12. Community Centre.

- 12.1 To consider instructing a building valuation surveyor.
- 12.2 To receive an update on Gym charges. Clerk
- 12.3 To consider the provision of a picnic table. Cllr Hooper
- 12.4 Tree in Grounds. Cllr Huxtable
- 12.5 To consider History Group storage request.

## 13. Administration.

- 13.1 Communications meeting – Saturday 6<sup>th</sup> August 9.30am.

- 13.2 Resilience Plan Update. To consider and accept updated Plan.
- 13.3 Welcome Pack. Cllr Hooper
- 13.4 Review of Financial Risk Assessment. Cllr Sutton
- 13.5 To note Personnel Committee meeting 24<sup>th</sup> August 2016 at 7.30pm.
- 13.6 To note Parish Clerk's holiday w/c 24<sup>th</sup> and 31<sup>st</sup> October 2016.

14. Items for Meeting 21<sup>st</sup> September 2016 .

To resolve to invite members of the public to leave the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings Act) 1960 on the grounds that publicity would be prejudicial to the public interest because of information that is sensitive and/or the discussions will be subject to legal professional privilege.

- 15. Pension Provision – Confidential.

**NEXT PARISH COUNCIL MEETING** on Wednesday 21<sup>st</sup> September at 7.30 Community Centre.