

**MARTHAM PARISH COUNCIL MEETING WEDNESDAY 19th October
2016 AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE,
MARTHAM, 7.30pm**

You are invited to attend the meeting of Martham Parish Council to be held at the above venue on the date shown.

Sarah Hunt
11th October 2016

AGENDA

1. Election of Chair – Chair signs acceptance of Office.
2. Election of Vice-Chair.
3. To consider apologies for absence.
4. Declarations of personal interest and dispensations.
To consider dispensation requests from Cllrs Huxtable, Starkings, Watson and Wright with regard to allotments.
5. To approve the minutes of the Parish Council meeting held 21st September 2016.
6. Public Forum:
 - 6.1 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda.
 - 6.2 Police.
 - 6.3 Borough Councillor.
 - 6.4 Public.
7. To receive an update on any matter arising from the minutes;
 - 7.1 Meeting with CAN to discuss Playingfield Charity status. Cllr Hooper
 - 7.2 Youth Club. Cllrs Huke, Huxtable, Sutton
 - 7.3 Welcome Pack. Cllr Smith
 - 7.4 Easement over Playingfield Lane. Clerk
 - 7.5 Oak Tree Close Play Area. Cllr Huke
 - 7.6 Increase on sum assured – Community Centre. Clerk
 - 7.7 Meeting with Dean Minns. Cllrs Hooper, Huke
 - 7.8 Christmas Lights. Clerk
8. Village Green.
 - 8.1 To receive report from meeting with NPLaw and consider recommendations. Cllr Hooper
 - 8.2 To designate three Councillors to act on behalf of the Council with regard to the costs claim.
 - 8.3 Small Claims Court update. Clerk
 - 8.4 To consider a request from Flegg High to position a banner on the Green.

9. Planning.
 - 9.1 To consider applications and notification of decisions.
10. Finance.
 - 10.1 To consider payments value £41,011.39 to note income for September £5,985.69. (£35,000 to transfer to Nationwide.)
 - 10.2 To receive up to date bank reconciliation.
 - 10.3 To reschedule Finance meeting from 26.10.16 to Tuesday 15.11.16
11. Correspondence.
12. Community Centre.
 - 12.1 To consider Brownies request that the storage in a shed be additional.
 - 12.2 External Areas – to consider works to improve. Cllr Hooper
 - 12.3 Provision of Pic Nic table. Cllr Starkings
 - 12.4 Tree in Grounds. Cllr Huxtable
13. Administration.
 - 13.1 To consider meeting dates for 2017. To meet in August.
 - 13.2 To review Information publication Scheme.
 - 13.3 To review Asset Register.
 - 13.4 To review Complaints Procedure.
 - 13.5 Co-option for second vacancy.
14. Phone Box/Defibrillator.

To identify a councillor to take over this work.
15. Ponds.

Quotations for railings Waitings Lane. Cllr Sutton
Filling of void Waitings Lane. Cllr Starkings
Draft Signs Waitings Lane. Cllr Sutton
16. Neighbourhood Plan – from July meeting.

To receive a report with recommendations. Cllrs Hooper, Huke, Huxtable and Sutton.
17. Items for Meeting 26th November 2016.

NEXT PARISH COUNCIL MEETING on Wednesday 26th November at 7.30pm Community Centre.