



## **NOTICE OF PARISH COUNCIL MEETING**

You are hereby invited to attend the Martham Parish Council Meeting at the Community Centre on: **Wednesday 18<sup>th</sup> October 2017 at 7.30pm**  
Members of the press and public are invited to attend

### **AGENDA**

#### **1. ATTENDANCE**

To note those present and consider apologies for absence.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances members must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

#### **3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council meeting held on 20<sup>th</sup> September 2017.

#### **4. PUBLIC FORUM**

- 4.1 To receive a presentation on Community Speedwatch Hannah Gardiner/Inspector Hewitt.
- 4.2 To receive a report from County Councillor, District Councillors and the Police.
- 4.3 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the Agenda.

#### **5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES**

- 5.1 Daisy Close. Response from England & Co Solicitors.
- 5.2 Somerton Road Bus Stop removal. To consider quotation.
- 5.3 Possible purchase of Allotment Site. Update - Cllr Starkings.
- 5.4 Defibrillator Funding – Clerk.

#### **6. CORRESPONDENCE**

Pensions Regulator – increases to minimum employer payments for 2018 and 2019. Tabled.

Norfolk County Farms – Tenants Meeting changed to 16<sup>th</sup> November registration 16.30, meeting 17.30. Tabled.

Broads Authority – notification that Local Plan consultation delayed until November. Tabled.

#### **7. PLANNING**

- 7.1 To consider applications received from GYBC for comment;  
06/17/0592/CU - 1a Fairfields Business Workshop, Hemsby Road, Martham, NR29 4QG. Change of use of building to dog grooming salon.  
06/17/0602/F – 55 Staithe Road, Martham, NR29 4PY. Construction of a small timber outbuilding to house therapeutic spa.  
06/17/0611/F – 27 The Green, Brooklyn House, Martham, NR29 4PL. Fitting of an air source Heat Pump – diesel fuel tank and a diesel fired boiler all located externally.  
06/17/0582/LB – 27 The Green, Brooklyn House, Martham, NR29 4PL. Fitting of an Air Source Heat Pump – diesel fuel tank and a diesel fired boiler, all located externally.
- 7.2 To consider applications received from Broads Authority for comment;  
BA/2017/0354/FUL – Land South of Pumping Station, Cess Road, Martham, NR29 4RG. Change of use to campsite with 6 shepherds huts and 10 camping pitches.
- 7.3 To receive notification of decisions taken by GYBC;  
None.
- 7.4 Highways – Scheme for Motor Vehicles on Back Lane in conjunction with the Mushroom Farm development.
- 7.6 Invitation to GYBC Planning Presentation – 6<sup>th</sup> November 7pm, three representatives may attend.

**8. BUS STOP REMOVAL**

To consider quotation from Great Yarmouth Borough Services.

**9. FINANCIAL MATTERS**

- 9.1 To receive Bank Reconciliation as at 3.10.17 and note current balance.
- 9.2 To authorise expenditure. To note September receipts.
- 9.3 Maintenance Schedule/Asset Register. Cllrs Huke/Starkings.
- 9.4 To note finance meeting November 22<sup>nd</sup> 2017 - 7.30pm.
- 9.5 Lloyds Account – cheque book and paying in book requested 4.10.17.
- 9.6 To consider alternative Recycling Provider. Clerk
- 9.7 Outstanding Award of Court Costs – update. Clerk (from last meeting).

**10. THE GREEN**

- 10.1 Back Lane Pond. Cllr Huke
- 10.2 To consider a request to use the Green for a Dog Fun Day on 11<sup>th</sup> August 2018.
- 10.3 Pond retaining wall. Cllr Hurkett. (From last meeting).

**11. ADMINISTRATION**

- 11.1 To consider delegating to Personnel decision making over appointment of new Clerk/Responsible Financial Officer.
- 11.2 To note personnel meeting Friday 20<sup>th</sup> October 6.00pm.
- 11.3 To note Allotment Committee meeting Friday 2<sup>nd</sup> November 2017 at 2pm.
- 11.4 Digital Storage of Documents – Clerk awaiting Filing Cabinet to ascertain what would need storing electronically.
- 11.5 To consider amended Complaints Procedure. Cllr Sutton

**12. TELEPHONE BOX.**

To consider future uses. Cllr Hooper

**13. SIGNAGE IN VILLAGE.**

To discuss. (From last meeting).

**14. ITEMS FOR NEXT AGENDA**

Next meeting Wednesday 15<sup>th</sup> November 2017

Published 11<sup>th</sup> October 2017

*Sarah Hunt*

Clerk and Responsible Financial Officer  
Martham Parish Council