



NOTICE OF PARISH COUNCIL MEETING

You are hereby invited to attend the Martham Parish Council Meeting at the
Community Centre on:
Wednesday 17th May 2017 at 7.30pm

Members of the press and public are invited to attend

AGENDA

1. ELECTION OF CHAIRMAN.

The Chairman will sign a declaration of office.

2. ELECTION OF VICE-CHAIRMAN.

3. ATTENDANCE

To note those present and consider apologies for absence.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances members must declare a personal interest but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

5. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 19th April 2017.

6. PUBLIC FORUM

- 6.1 To receive a report from County Councillor, District Councillors and the Police.
- 6.2 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the Agenda.

7. MATTERS ARISING – TO RECEIVE UPDATES.

- 7.1 Lloyds Account opening. Clerk.
- 7.2 Binding of minutes. To confirm these have been delivered.
- 7.3 Smee – to confirm that grass clearance is booked, sign obtained, bench in hand.

8. COMMUNITY CENTRE

- 8.1 Telephone Box/Scoreboard update. Cllr Hurkett/Starkings/Bradford
- 8.2 Gym – Notice received from ECH of service termination 31st May 2017.
Alternative provider in place – rent to be agreed.
- 8.3 To consider email from Martham Coronation Recreation Ground Trust.

9. CORRESPONDENCE

Scarecrow Festival - email. New organisers needed from 2019.

GYBCo – confirmation that Council has membership of the Norfolk Playingfield Association. Tabled.

Norfolk Accident Rescue Service – request for donation. For decision.
Norfolk Co. Co. email. Response re: Rural Demonstration Project Sites. For information.
St Mary’s Church. Refund of part of donation towards Church Hall. For decision.

10. PLANNING

- 10.1 To consider the adoption of a ‘Pre-Planning Policy. Cllr Hooper
- 10.2 To consider applications received from GYBC for comment;
None
- 10.3 To receive notification of decisions taken by GYBC;
06/17/0120/CU – 25 White Street, Martham, NR29 4PQ. Change of use to vehicle repairs and car sales and MOT testing station. GRANTED.
06/17/0109/F – 19 Willow Way, Martham, NR29 4SB. Sub division of plot and construction of one bedroom bungalow. GRANTED.
06/15/0673/O – Martham East Broiler Farm, Rollesby Road, Martham, NR29 4SQ. Erection of up to 55 dwelling houses with associated open space and infrastructure. GRANTED.
06/17/0110/F – 3 Holly Close, Martham, NR29 4SA. Construction of rear conservatory. GRANTED.
- 10.4 Draft Broads Landscape and Landscaping Guide Consultation. To consider response.
- 10.5 To receive notification of Planning Enforcement investigations.

11. ADMINISTRATIVE MATTERS

- 11.1 Website Hosting. Cllrs Hooper/Smith
- 11.2 Communications Report. Cllr Smith
- 11.3 To agree a Calendar of Meetings 2017/18.
- 11.4 To agree Committees, Delegates and Representatives.

12. FINANCIAL MATTERS

- 12.1 To receive Bank Reconciliation as at 31.4.17 and note current balance of £ 120,838.44.
- 12.2 To authorise expenditure of £4339.06 to note April receipts £66540.10.
- 12.3 To receive Income and Expenditure analysis 2016/17. To be signed by Chair.
- 12.4 To consider a request for £250 from the Gardening Club.
- 12.5 To receive minutes of Finance Committee.
- 12.6 To agree Terms of Reference for Finance Committee as recommended.

13. PERSONNEL

- 13.1 To receive minutes of Personnel Committee;
- 13.2 To delegate to interviewing Councillors authority to appoint the Caretaker.

14. POLICIES

- To agree;
- 14.1 Social Media Policy. Cllr Smith
- 14.2 Communications Protocol for Press and Media. Cllr Smith

15. BUS SHELTERS.

- 15.1 To receive quotations for cleaning by pressure washing 3 bus shelters.
- 15.2 To receive notification that the bin at the Somerton Rd bus shelter will be replaced shortly.

16. COMMEMORATIVE BENCHES.

- To consider placing a bench in the churchyard. Cllr Hooper.

17. FOOTPATHS

- 17.1 To receive notification from the Planning Inspectorate – Rejection of Modification for Martham Footpath No. 1.

18. RECYCLING

- 18.1 To receive notification that the rate for recycling credits 2017 – 18 will be £56.89/tonne.
- 18.2 To consider current textile provision and alternative providers.

19. ITEMS FOR NEXT AGENDA

Next meeting Wednesday 21st June 2017

Published 12th May 2017

Sarah Hunt

Clerk and Responsible Financial Officer
Martham Parish Council