**NOTICE OF PARISH COUNCIL MEETING**

You are hereby invited to attend the Martham Parish Council Meeting at the Community Centre on: **Wednesday 17 January 2018 at 7.30pm**

Members of the press and public are invited to attend

**AGENDA**

1. **ATTENDANCE**

To note those present and consider apologies for absence.

1. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* Your wellbeing or financial position
* That of your family or close friends
* That of a club or society in which you have a management role

In these instances members must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

1. **MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council meeting held on 20 December 2017.

1. **PUBLIC FORUM**
   1. To receive a report from County Councillor, District Councillors and the Police.
   2. In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the Agenda.
2. **MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES** 
   1. Bus Stop – To consider quotes for replacement bus shelter.
   2. Telephone Box – update
3. **CORRESPONDENCE**

Letter – Planning 06/17/0358/F.

Email – Back Lane.

Leaflet – Aims and Guidance notes for Local Highway Authority requirements in Development Management - Tabled

Letter- Nationwide Building Society changing terms and conditions to Business Instant Saver- Tabled

1. **PLANNING**
   1. To consider applications received from GYBC for comment:

06/17/0731/F: 70 Damgate Lane, Sunnyside, Martham NR29 4PZ – Change of use from agricultural land to additional garden space.

7.2 To consider any applications received from Broads Authority for comment - None.

7.3 To receive any notifications of decision.

1. **FINANCIAL MATTERS**
   1. To receive Bank Reconciliation and note current balance.
   2. To authorise expenditure. To note receipts.
   3. Outstanding Award of Court Costs – update from Clerk.
2. **THE GREEN**
   1. Pond retaining wall – update Cllr Hurkett
   2. Back Lane Pond - update Cllr Huke
   3. To consider a request to use the Green for a Display of Classic Cars on Sunday 8 July 2018.
   4. Christmas Tree – Cllr Starkings
3. **POLICING** 
   1. Feedback from SNAP Meeting 11.1.18. Clerk

1. **ADMINISTRATION**

11.1 Councillor Vacancy

1. **HIGHWAYS AND FOOTPATHS.**
   1. Zebra Crossing – To consider draft letter.
   2. Traffic Management Overview site meeting – update Clerk.
   3. Traffic changes Back Lane/White Street/Old School Lane.
2. **COMMUNITY CENTRE**
   1. Letter box – to consider alteration
3. **ITEMS FOR NEXT AGENDA**

Next meeting Wednesday 21 February 2018

Published 12th January 2018

Stacey Kent

Clerk and Responsible Financial Officer

Martham Parish Council