

**MARTHAM PARISH COUNCIL MEETING
WEDNESDAY 16th SEPTEMBER 2015
AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM
AT 7.30 PM**

You are invited to attend the meeting of Martham Parish Council to be held at the above venue on the date shown.

Sarah Hunt
9th September 2015

AGENDA

PUBLIC FORUM

- 10 minute open forum for members of the public to speak and ask questions.
- Police; Borough Councillors; Public

COUNCIL

1. To consider apologies for absence.
2. Declarations of personal interest and dispensations.
3. To approve the minutes of Parish Council meeting held 15th July 2015.
4. To consider any matters arising from the minutes.
 - 4.1 Playingfield First Registration. Clerk.
 - 4.2 Business Forum. Cllr Johnson
 - 4.3 Cess Rd Smee. Cllr Johnson
5. Public Forum.

In line with Standing Orders each person may address the Council for a maximum of five minutes in relation to items on the agenda.
Police; Borough Councillors.
6. Telephone Box. Cllr Hurkett
7. Insurance
 - 7.1 Renewal. Emailed. Clerk.
 - 7.2 Playingfield Insurance. Cllr Gates
8. Asset of Community Value Nomination. Public Toilets. Cllr Hooper
9. Planning.
 - 9.1 To consider the list of planning applications received for consultation.
 - 9.2 Appeal – notification that an appeal has been lodged by Mr D Austin – 9 single storey dwellings at land off Hall Road.
 - 9.3 Public Consultation event – 30th September. Cllr Hooper
10. Finance.
 - 10.1 To consider the monthly list of invoices for payment £7559.20 to note income July £1541.10 – August £991.11.
 - 10.2 To receive the bank reconciliation and approve as agreeing to produced bank statements.
 - 10.3 Concurrent Functions update. Cllr Starkings
 - 10.4 VAT. Update. Clerk
 - 10.5 Mazars Annual Return. To receive.

Clerk: Mrs S Hunt

Community Centre, Playingfield Lane, Martham, Great Yarmouth, NR29 4SP
Tel: 01493 749938 mail: clerk@martham.gov.uk

11. Correspondence. To consider the list of correspondence.
12. Village Green.
 - 12.1 Mace Shop Construction. Cllr Hooper
 - 12.2 Trackways. Cllr Johnson
 - 12.3 Court Case Update. Cllr Johnson
13. Administration.
 - 13.1 Policies for review. All remain unchanged, or updated with web addresses, councillors details, office address, chairman details only: –
 - Environmental
 - Comments & Complaints
 - Marquee Hire permit
 - Community Engagement Strategy
 - Safeguarding Adults Policy
 - FOI Publication scheme
 - Community Centre Hire Agreement
 - Village Green Parking Policy
 - Meetings document
 - Grant Funding Policy
 - 13.2 Local Council Award Scheme. To consider application.
14. Parish Liaison Meeting feedback. Cllr Gates/Huxtable
15. Rural Rented Housing. Cllr Huxtable
16. Carnival Committee request for partnership working.
17. Items for next Agenda

To confirm the date of the next meeting of the full Council will be held on Wednesday 21st October 2015 at 7.30pm.