

**MARTHAM PARISH COUNCIL MEETING**  
**WEDNESDAY 16<sup>th</sup> December 2015**  
**AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE, MARTHAM**  
**AT 7.30 PM**

You are invited to attend the meeting of Martham Parish Council to be held at the above venue on the date shown.

Sarah Hunt  
10<sup>th</sup> December 2015

## **AGENDA**

1. To consider apologies for absence.
2. Declarations of personal interest and dispensations.
3. To approve the minutes of Parish Council meeting held 18<sup>th</sup> November 2015.
4. Public Forum.
  - 4.1 In line with Standing Orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda. Police; Borough Councillors. Public.
5. To consider any matters arising from the minutes.
  - 5.1 Policies – Cllr Starkings.
  - 5.2 Defibrillator grant – received £590 from Cllr Barry Coleman.
  - 5.3 Christmas Lights – Cllr Johnson.
  - 5.4 Bank mandate – Clerk.
6. Telephone Box. Update - Cllr Hurkett/Johnson
7. Community Centre.  
Car Parking Space. Cllrs Gates/Starkings/Watson.
8. Planning.
  - 8.1 To consider the list of planning applications received for consultation.
  - 8.2 S106 money – update on meeting with Mr Minns. Cllr Hooper
  - 8.3 Football Pitch Flegg High – update from Cllr Bradford.
  - 8.4 Affordable Housing – to consider a response from Mr D Minns.
9. Finance.
  - 9.1 To consider the monthly list of invoices for payment £7,234.25 to note income for October 2015 £1,320.00.
  - 9.2 To receive the bank reconciliation and approve as agreeing to produced bank statements.
  - 9.3 To receive minutes and recommendations from Finance Committee.
  - 9.4 To agree Precept and concurrent functions request for 2016/17.
  - 9.5 To consider opting out of the Sector Led Body for Audit Procurement. Previously emailed.
10. Correspondence.  
Norfolk Fire and Rescue Services Integrated Risk Management Plan. Tabled.  
East Anglian Air Ambulance. Thank you for the donation. Tabled.
11. Footpaths.
  - 11.1 Footpath 1 – to consider a modification application.
  - 11.2 Cess Road – to consider registering a public right of way.
  - 11.3 Cess Road Staithe. Cllr Huxtable.

Clerk: Mrs S Hunt  
Community Centre, Playingfield Lane, Martham, Great Yarmouth, NR29 4SP  
Tel: 01493 749938 mail: clerk@martham.gov.uk

- 12. Administration.
  - 12.1 Village Greens and Common Lands Training – feedback, Cllrs Hooper/Huxtable.
  - 12.2 Recording Policy. To consider adopting.
  - 12.3 'Public Nuisance and By Laws'. To consider attendance on training course. Previously emailed.
  - 12.4 'Rights of way and Byways'. To consider attendance on training course. Previously emailed.
- 13 Community Led Plan – update from Cllrs Smith/Hooper.
- 14 Village Green.
  - 14.1 Tree work. To consider works. £467.02/day. Cllr Huxtable.
  - 14.2 Application to use Village Green. To consider.
  - 14.3 Damage/Parking. To consider a response.
  - 14.4 Fencing. Update – Cllr Gates/Bradford.
- 15. Allotments.
  - 15.1 Roadway. Cllr Wright
  - 15.2 Hedge. Cllr Watson.
- 16. Highways.
  - 16.1 Hedges adjacent. Cllr Manifold.
  - 16.2 Parking – see attached from P C Cook.
- 17. Damgate Staithe. Cllr Huxtable.
- 18. Items for next Agenda

To confirm the date of the next meeting of the full Council will be held on Wednesday 20<sup>th</sup> January 2016 at 7.30pm.