



NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend the Martham Parish Council Meeting at the Community Centre on: **Wednesday 16th August 2017 at 7.30pm**
Members of the press and public are invited to attend

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances members must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 19th July 2017.

4. PUBLIC FORUM

4.1 To receive a report from County Councillor, District Councillors and the Police.

4.2 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the Agenda.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Lloyds Bank – reported to Finance Meeting, minutes available.

5.2 Commemorative Bench – September meeting.

5.3 Daisy Close – still no update received from England & Co Solicitors.

5.4 Defibrillator Installation. Cllr Bradford.

5.5 Caretaker Contract – to confirm this has been extended to 31st January 2018.

5.6 Litter in centre of village – response from Planning Department.

5.7 Antisocial behaviour within Parish – response from P C May.

6. CORRESPONDENCE

Recycling Briefing Note - tabled.

Email re; pond maintenance and planning.

Any other items not available for the agenda and included by the Chairman.

7. PLANNING

7.1 To consider applications received from GYBC for comment;

06/17/0459/F – 19 Hall Road, NR29 4PD. Extension to side and rear of semi-detached house.

06/07/0473/F – 60 Hall Road, Sevenoaks. Removal of condition 3 of PP 6/82/32/O in respect of agricultural restriction.

06/17/0439/F – 22 Woodstock Way, NR29 4SY. First Floor side extension.

7.2 To receive notification of decisions taken by GYBC;

06/17/0343/F – 41 Low Road, NR29 4RE. Demolish timber bungalow and erect new detached dwelling with cart shed timber garage. REFUSED.

06/17/0281/F – 3 Staithe Road, NR29 4PT. Remove existing conservatory and replace with larger brick built room. GRANTED.

06/17/0331/A – 9 The Green. Retrospective illuminated sign over shop front. GRANTED.

7.3 Broads Plan 2017 available to meeting – letter attached.

7.4 Community Land Trust. Cllrs Huke/Huxtable.

7.5 S106 Arrangements.

7.6 To consider Street Naming suggestions for development at 10 White Street.

8. COMMUNITY CENTRE

- 8.1 To consider the purchase of a fireproof filing cabinet – cost approximately £850.00.
- 8.2 Door locks – Insurance requirements. Clerk
- 8.3 Disabled toilet lever tap replacement quotation. Cllr Hurkett
- 8.4 To consider loan of tables to Martham Sports and Social club 3rd September.

9. FINANCIAL MATTERS

- 9.1 To receive Bank Reconciliation as at 3.8.17 and note current balance.
- 9.2 To authorise expenditure. To note July receipts.
- 9.3 To receive Finance Committee minutes Wed 9th August at 7.30pm.
- 9.4 To consider recommendations.
- 9.5 To receive completed external audit and note comments.

10. FOOTPATHS & HIGHWAYS

- 10.1 Notification of addition of a public footpath – Damgate Lane.
- 10.2 Notification of highways ranger visit – any issues to be identified.
- 10.3 To receive email re: Parking on Somerton Road.

11. TELEPHONE BOX

- 11.1 Cost of reglazing. Cllrs Starkings/Hurkett
- 11.2 Telephone Box on Village Green. Clerk
- 11.3 Location of reinstatement. For discussion

12. SOMERTON ROAD BUS STOP

- 12.1 Bus routes using the stop. Clerk
- 12.2 Removal. Clerk

13. PARISH PARTNERSHIP 50/50 FUNDING

To consider making an application.

14. THE GREEN

- 14.1 Watering of Flower Boxes. Cllr Hooper
- 14.2 Martham Village Sign. Cllrs Gates/Hurkett/Starkings
- 14.3 Encroachment on Black Street Green.
- 14.4 Relocation of concrete planters. Cllr Huke

15. RECYCLING – TEXTILES. Clerk

16. ADMINISTRATION

- 16.1 To note personnel meeting 13th September 2017

17. SMEES

- 17.1 Survey of Common Road Smee. Cllr Smith

18. ITEMS FOR NEXT AGENDA

Next meeting Wednesday 20th September 2017

Published 11th August 2017

Sarah Hunt

Clerk and Responsible Financial Officer
Martham Parish Council