



NOTICE OF PARISH COUNCIL MEETING

You are hereby invited to attend the Martham Parish Council Meeting at the Community Centre on: **Wednesday 15th November 2017 at 7.30pm**
Members of the press and public are invited to attend

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances members must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 18th October 2017.

4. PUBLIC FORUM

4.1 To receive a report from County Councillor, District Councillors and the Police.

4.2 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the Agenda.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

5.1 Defibrillator Funding – Clerk.

5.2 Bus Stop – to confirm this has been removed. Cllr Hurkett.

5.3 Telephone Box Sale. Update – Clerk.

5.4 Churchyard Bench. Update – Cllr Hooper.

6. CORRESPONDENCE

Norfolk County Farms Magazine – Tabled.

Email – Somerton Parish Council – Broads Authority Parish Forums. For consideration.

Email – Scout Group – Planting of Trees/Hedging. For response.

Email – GYBC – Oak Tree Play Area (future of). For response.

7. PLANNING

7.1 To consider applications received from GYBC for comment;
06/17/0582/LB & 06707/0611/F – 27 The Green, Brooklyn House, The Green. Fitting of an air source heat pump – diesel fuel tank and a diesel fired boiler all located externally. Restarted 27.10.17. New documents on website.

7.2 To consider any applications received from Broads Authority for comment.

7.3 To receive any notifications of decision.

7.4 Planning Presentation – 6th November 7pm, report from Mike Huke.

7.5 Community Land Trust – Cllrs Hooper/Huke

7.6 nplaw notification of Tree Preservation Order Tree on the Rear of Alder Avenue Martham.

8. POLICING IN THE PARISH

To consider the following resolution from Cllr Sutton:

Martham Parish Council resolves to write to Lorne Green, raising our concerns about the lack of funding and the detrimental cuts to community policing, request that he intervene to prevent the cuts and invite him to the next parish council meeting to explain his position.

9. FINANCIAL MATTERS

9.1 To receive Bank Reconciliation as at 3.10.17 and the 3.11.17 and note current balance.

- 9.2 To authorise expenditure. To note October receipts.
- 9.3 Lloyds Account – update from Councillors re; Internet Access.
- 9.4 Outstanding Award of Court Costs – update. Clerk

10. THE GREEN

- 10.1 Back Lane Pond – quotation for investigations. Cllr Huke
- 10.2 Pond retaining wall. Highways response.
- 10.3 To consider action concerning boundaries.
- 10.4 To consider permission for Carols on the Village Green Christmas Eve at 6pm.

11. ADMINISTRATION

- 11.1 To confirm appointment of Clerk and Responsible Financial Officer from 1st November 2017.
- 11.2 To consider amended Complaints Procedure. Cllr Sutton
- 11.3 To consider Tree Risk Assessments – Common Road and Cess Road Smees, Village Green, Allotments. Cllr Huxtable.
- 11.4 To consider re-joining Norfolk ALC.
- 11.5 To authorise any document, policy or procedure to be changed to reflect the change in Clerk.

12. SIGNAGE IN VILLAGE.

To discuss. (From last meeting). Cllr Hooper

13. HIGHWAYS AND FOOTPATHS.

- 13.1 Zebra Crossing. To discuss provision of crossings within the Parish. Cllr Hurkett
- 13.2 Norfolk County Council notification of Public Meeting – Modification Order Martham Footpath No. 1 – 10am on 6th February 2018. To discuss any actions to be taken prior to the meeting.
- 13.3 Update on Registration of Damgate as Public Right of Way – objections received.
- 13.4 Traffic Management Overview.
- 13.5 Traffic changes Back Lane/White Street/Old School Lane. For response.

14. ALLOTMENTS.

- 14.1 Norfolk County Council – to receive notification of rent review. Payable from 6th April 2019.
- 14.2 To receive allotment minutes from 2nd November, and consider recommendations:
 - 14.2.1 That the rental per plot to increase by £2.00 from £30.00 per plot to £32.00; half plot by £1.00 to £16.00.
 - 14.2.2 That Council consider the installation of an additional water point. Cllr Starkings.
 - 14.2.3 That a professional Tree Risk Assessment be undertaken.
 - 14.2.4 That the Tenancy Agreement be amended as shown in the minutes.

15. COMMUNITY CENTRE

- 15.1 To receive notification of issues with the Community Centre Fire Alarm System – now rectified.
- 15.2 To consider quotations for Annual Fire Extinguisher Inspections.
- 15.3 To consider Free of Charge use of Community Centre by Speed watch Team for meetings if required.
- 15.4 Lease/Licence – update. Clerk

16. VILLAGE EVENTS

- 16.1 To consider underwriting the Scarecrow Festival. £600.00 - £800.00.
- 16.2 To consider how best to support the Carnival for 2018.

17. ITEMS FOR NEXT AGENDA

Next meeting Wednesday 20th December 2017

Published 8th November 2017

Sarah Hunt

Clerk and Responsible Financial Officer
Martham Parish Council