



NOTICE OF PARISH COUNCIL MEETING

You are hereby invited to attend the Martham Parish Council Meeting at the Community Centre on:

Wednesday 15th March 2017 at 7.30pm

Members of the press and public are invited to attend

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances members must declare a personal interest but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 15th February 2017.

4. PUBLIC FORUM

- 4.1 To receive a report from District Councillors and the Police.
- 4.2 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the Agenda.

5. MATTERS ARISING – TO RECEIVE UPDATES

- 5.1 Registration of Land at Hemsby Road. Clerk
- 5.2 Oak Tree Close Play Area. Cllr Huke
- 5.3 Pond signage. Cllr Hurkett
- 5.4 Pond retaining wall. Cllr Starkings
- 5.5 Santander Signatories. Clerk
- 5.6 Lloyds Account opening. Clerk
- 5.7 Christmas Tree. To confirm that the Scarecrow Festival will be funding the Christmas Tree for 2017.

6. COMMUNITY CENTRE

- 6.1 To receive an update from Cllr Watson Martham Coronation Recreation Ground Trust Parish Council representative.
- 6.2 To review Solicitor instruction re; easement over Playingfield Lane.
- 6.3 To consider a quotation for deep cleaning the Community Centre - £350.00.
- 6.4 To consider the employment of a Caretaker on a fixed term contract.

- 6.5 Telephone Box update. Cllr Starkings
- 6.6 Cricket Club Scoreboard – See email from Cllr Bradford
- 6.7 PicNic Table. Cllr Starkings
- 6.8 To consider email for Insurance expenses from MCRGT £185.08 Feb/Mar
- 6.9 To consider Read Timber invoice from MCRGT – improvements to access to top field £290.98
- 6.10 To consider reimbursement to MCRGT of £216.00 for skip hire.
- 6.11 To consider purchase of Line marker to donate to MCRGT £223.00

7. LAND REGISTRY FIRST TIER TRIBUNAL CASE

- 7.1 To receive an update from Cllr Hooper.
- 7.2 To consider approval of enforcement action.

8. CORRESPONDENCE

LGPS – Notification of Contribution Rates (circulated to personnel committee members).

2017/18 – 21.5%

2018/19 – 22.0%

2019/20 – 22.5% Tabled.

Open Spaces booklet. Tabled.

Norfolk County Council – Invitation to County Farms Tenants Meeting 24th March 9.30 – 1pm. To consider attendance.

Norfolk County Council – request for nominations for Norfolk Biodiversity Awards.

9. PLANNING

- 9.1 To receive a report from Cllrs Hooper/Huxtable following attendance on Planning for All conference.
- 9.2 Neighbourhood Plan Scheme – suggested letter to DCLG/Brandon Lewis. Cllr Huxtable.
- 9.3 To consider BIMBY plan – website previously notified to Councillors.
- 9.4 To consider applications received from GYBC for comment;
 - 9.4.1 06/17/0110/F – 3 Holly Close – Construction of rear conservatory.
 - 9.4.2 06/17/0109/F – 19 Willow Way – Sub division of plot and erection of one bedroomed bungalow.
 - 9.4.3 06/17/0093/M – Gibbet Hill Farm (Field Near) – Agricultural determination – construction of a winter storage reservoir for irrigation.

10. ADMINISTRATIVE MATTERS

- 10.1 Annual Parish Meeting 10th May 2017.
- 10.2 Clerks report on attendance at 2017 Practitioners Conference.
- 10.3 Attendance at Tourism and Business Awards. Cllr Hooper
- 10.4 To approve Clerks attendance on SLCC Norfolk Branch training Day and AGM – 21st April 2017 - £10.00.
- 10.5 To consider binding and depositing minutes at Archive
- 10.6 To note Finance Meeting – 12th April 2017 7.30pm.
- 10.7 To consider renewing Momentum membership £50.00.
- 10.8 To consider renewing Open Spaces Society membership £45.00.
- 10.9 To consider request for hiring Christmas Lights for wedding reception at Waxham Barns.
- 10.10 To consider Councillor attendance at Great Yarmouth Police Investigation Centre, Great Yarmouth and Control Room, Wymondham – Monday 8th May 2017. 1 representative may attend.
- 10.11 To confirm Keith Debbage instructed re; spring hedgecutting.

11. FINANCIAL MATTERS

- 11.1 To receive Bank Reconciliation and note current balance.
- 11.2 To authorise expenditure of £3,089.22 to note February receipts £1,444.09.
- 11.3 To consider quotations to come from 2017/18 Playingfield Grant of £6,500.00;
 - 11.3.1 Litter Picking
 - 11.3.2 Grass Cutting
 - 11.3.3 Strimming/Weedkilling
 - 11.3.4 Additional Hedgecutting
- 11.4 To note that British Telecom Direct Debit has been accepted.

12. VILLAGE GREEN

- 12.1 To consider instruction of Land Surveyor to establish Village Green boundaries.
- 12.2 To consider Car Park Border Maintenance Quotation £85.00.

13. POLICIES

- To agree;
- 13.1 Social Media Policy. Cllr Smith
- 13.2 Amendment to Freedom of Information Policy.

14. LITTER PICK

Saturday 22nd April 10am – midday. Cllr Hooper

15. ALLOTMENTS

- 15.1 To confirm rental receipts for 2017. Clerk

16. HIGHWAYS & FOOTPATHS

- 16.1 To receive notification of Highways Re-organisation
- 16.2 To receive notification of footway resurfacing and surface dressing for 2017/18.
- 16.3 To receive an update on the registrations of Damgate Lane and Cess Road as Public Rights Of Way.

17. ITEMS FOR NEXT AGENDA