

**MARTHAM PARISH COUNCIL MEETING WEDNESDAY 14th December
2016 AT THE COMMUNITY CENTRE, PLAYINGFIELD LANE,
MARTHAM, 7.30pm**

You are invited to attend the meeting of Martham Parish Council to be held at the above venue on the date shown.

Sarah Hunt
8th December 2016

AGENDA

1. To consider apologies for absence.
2. Declarations of personal interest and dispensations.
3. To approve the minutes of the Parish Council meeting held 16th November 2016.
4. Public Forum:
 - 4.1 In line with standing orders each member of the public may address the Council for a maximum of five minutes in relation to items on the agenda.
 - 4.2 Police.
 - 4.3 Borough Councillor.
 - 4.4 Public.
5. To receive an update on any matter arising from the minutes;
 - 5.1 Meeting with Dean Minns. Cllrs Hooper, Huke
 - 5.2 Phone Box/Defibrillator. Clerk/Cllr Starkings
6. Village Green.
 - 6.1 Pond retaining wall – update. Cllr Starkings
 - 6.2 Draft signs – Waitings Lane. Cllr Hooper
 - 6.3 Land Registry First Tier Tribunal Costs. Cllr Hooper
7. Planning.
 - 7.1 To consider applications and notification of decisions.
 - 7.2 Broads Authority Local Plan Consultation. Emailed.
 - 7.3 Broads Authority Plan 2017 Consultation. Emailed.
 - 7.4 Draft Broads Flood Risk Supplementary Planning Document Consultation. Emailed.
8. Finance.
 - 8.1 To consider payments £9,076.93 to note income for November £1,225.25.
 - 8.2 To receive up to date bank reconciliation.
 - 8.3 To receive internal audit report.
 - 8.4 To receive minutes and recommendations from Finance Meeting;
 - 8.4.1 That the Village Hall Grant application be refused.

- 8.4.2 That subject to the application for Concurrent Functions £3,300 be earmarked for use in the Church grounds. That Great Yarmouth Borough Services be contracted at the sum of £2,990.00. That any balance be payable towards rubbish collection for the public bin maintained there.
- 8.4.3 That subject to the application for Concurrent Functions £6,500 be earmarked for maintenance of the Recreation Fields. That a specification on the necessary maintenance and services be provided to the Council by the Trustees and that the Clerk obtain the necessary quotations.
- 8.4.4 That the Clerk be instructed to open a Lloyds Bank account to allow for electronic payments.
- 8.4.5 That the updated Financial Regulations be adopted as submitted.
- 8.5 To set Precept/Concurrent Functions Grant for 2017/18.
 - 8.5.1 That the Concurrent Functions Grant request be £15,400, as last year.
 - 8.5.2 That the precept be set at £49,800.00. An increase of £200 on 2016/17.
- 9. Correspondence.
- 10. Oak Tree Close Play Area – meeting feedback. Cllr Huke
- 11. Land at Hemsby Road – Daisy Close. Update re; registration. Clerk
- 12. Neighbourhood Plan Scheme – suggested letter to DCLG/Brandon Lewis. Cllr Huxtable
- 13. Playingfield.
 - 13.1 Charity/Parish Council status. Cllr Hooper
 - 13.2 Dog Control Orders. Letter from GYBC.
- 14. Trees
 - Community Centre - Hawthorne. Update Cllr Huxtable.
 - Village Green Replacement Trees. Update Cllr Huxtable.
- 15. Administration.
 - 15.1 Current Councillor vacancy.
 - 15.2 To review Committees, Delegates and Representatives.
 - 15.3 Personnel meeting scheduled for 4th January 2017.
- 16. Items for Meeting 18th January 2017.

NEXT PARISH COUNCIL MEETING on Wednesday 18th January 2017 at 7.30pm Community Centre.