



## **NOTICE OF PARISH COUNCIL FINANCE MEETING**

You are hereby summoned to attend the Martham Parish Council Finance Meeting at the Community Centre on:

**Wednesday 12<sup>th</sup> April 2017 at 7.30pm**

Finance Committee members are; Cllr Bradford, Gates, Huke, Hurkett and Starkings

Members of the press and public are invited to attend

### **AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role

In these instances members must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Finance meeting held on 7<sup>th</sup> December 2016.

**4. PUBLIC FORUM**

To receive public representation on any matter on the agenda.

**5. MATTERS ARISING – TO RECEIVE UPDATES**

5.1 Lloyds Bank Account

**6. RECYCLING**

To consider changing provider.

**7. GYM**

Update on current situation. Clerk.

**8. END OF YEAR 2016/17**

To receive End of Year for 2016/17.

**9. BUDGET 2017/18**

To review and set Budget for 2017/18.

**10. TERMS OF REFERENCE**

To consider terms of reference for recommendation to Full Council.

**11. INTERNAL AUDIT**

To note Internal Audit taking place Thursday 13<sup>th</sup> April 2017.

## 12. ITEMS FOR NEXT AGENDA

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*Sarah Hunt*

Clerk and Responsible Financial Officer  
Martham Parish Council